



DATE: August 15, 2011
 TO: Board of Water and Soil Resources' Members, Advisors, and Staff
 FROM: John Jaschke, Executive Director *[Signature]*
 SUBJECT: August 24-25, 2011 – BWSR Board Tour Details and Meeting Notice

The Board of Water and Soil Resources (BWSR) will tour central Minnesota (Crow Wing, Morrison, and Todd Counties) on Wednesday, August 24, 2011. See attached tour itinerary. The Morrison and Todd Soil and Water Conservation Districts and Camp Ripley are the local hosts, and the tour will highlight their conservation efforts.

Tuesday, August 23rd

A van will depart from the BWSR office in St. Paul on Tuesday, August 23rd about 3:00 PM. If you are interested in carpooling in the van to/from Little Falls, please contact Mary Jo Anderson at 651-297-4290 or mary.jo.anderson@state.mn.us immediately to reserve a seat in the van.

The van will arrive at the Country Inn & Suites, (northeast corner of the intersection of U.S. Hwy. 10 and State Hwy. 27, in Little Falls, about 5:00 PM on Tuesday. Directions to the hotel: <http://www.countryinns.com/little-falls-hotel-mn-56345/mnlittle>

Sleeping rooms have been reserved at the Country Inn & Suites in Little Falls for Tuesday and Wednesday evenings, August 23 and 24. See the attached room reservation list. The rooms have been direct billed (you do not pay for the room unless noted on the rooming list). Please contact Mary Jo Anderson immediately if you will not need a sleeping room.

Optional: (Must let Mary Jo know if you plan to attend)

Tuesday evening - Dinner at the Cabin Fever Saloon & Eatery, 15331 183rd Street, (about five minutes north of the Country Inn & Suites, on Hwy. 371, exit 183rd Street) in Little Falls. Dinner reservations are at 6:00 PM. The Cabin Fever restaurant is casual atmosphere; dinner has been direct billed (you do not pay); you will have a select menu choice.

<i>Bemidji</i>	<i>Brainerd</i>	<i>Duluth</i>	<i>Fergus Falls</i>	<i>Marshall</i>	<i>Mankato</i>	<i>New Ulm</i>	<i>Rochester</i>
701 Minnesota Ave., Suite 234 Bemidji, MN 56601 (218) 333-8024	1601 Minnesota Drive Brainerd, MN 56401 (218) 828-2383	394 South Lake Ave., Room 403 Duluth, MN 55802 (218) 723-4752	1004 Frontier Drive Fergus Falls, MN 56537-2505 (218) 736-5445	1400 East Lyon St., Box 267 Marshall, MN 56258 (507) 537-6060	1160 Victory Drive S., Suite 5 Mankato, MN 56001-5358 (507) 389-1967	261 Highway 15 South New Ulm, MN 56073 (507) 359-6074	2300 Silver Creek Rd N.E. Rochester, MN 55906 (507) 206-2889

Wednesday, August 24th

The Country Inn & Suites has a complimentary breakfast buffet served in the Breakfast Room from 6:00 AM – 9:30 AM for guests staying at the hotel.

Registration, introductions, and a brief overview of the day will be held at the Country Inn & Suites, in the Breakfast Room. A coach bus will promptly depart from the Country Inn & Suites at 8:20 AM.

The tour will consist of a few stops that we will be walking a short distance (five to ten minutes) wear your comfortable walking shoes! The tour will be held rain or shine, dress accordingly.

If you will not be present for the Wednesday coach bus tour, or if you do not need a room reservation on Tuesday or Wednesday evening at the Country Inn & Suites, please contact Mary Jo Anderson immediately, as we need to know the number of people attending. If you have special food needs, or require a vegetarian meal, please contact Mary Jo Anderson as soon as possible.

The narrated coach bus will travel through Morrison and Todd Counties. We will see feedlots, shoreland restoration, have a coffee break at 10:30 AM at the Lake Charlotte County Park in Long Prairie <http://www.infosports.com/parks/MN/815944.html> hosted by the Todd SWCD. We will then travel north in Todd County and see the Long Prairie River TMDL implementation. We will travel back into Morrison County to see critical area stabilization, and arrive at Camp Ripley Town Hall about 1:00 PM for lunch. Camp Ripley is located at 15000 Hwy. 15, Little Falls. <http://maps.google.com/maps?q=15000%20Highway%2015%2C%20Little%20Falls%2C%20MN%2056345-4173>

After lunch, there will be a presentation on the Army Compatible Use Buffer (ACUB) history, program highlights and partnerships. We will board the coach bus and depart from Camp Ripley about 3:00 PM. We'll tour an ACUB easement and wetland bank in Morrison County, and then travel into Crow Wing County to tour the Little Nokasippi River WMA, fee title acquisition and buffer easements.

We will arrive at the Fort Steak House, 643 Front Street, in Fort Ripley for dinner at 6:00 PM. The Fort Steak House is located ten miles north of Little Falls on Hwy. 371. Dinner is direct billed (you do not pay). The coach bus will depart from the Fort Steak House at 7:30 PM and arrive back at the Country Inn & Suites in Little Falls at 7:45 PM.

Thursday, August 25th

The Board of Water and Soil Resources (BWSR) will meet on Thursday, August 25, 2011, beginning at 9:00 a.m. The meeting will be held in the Town Hall, at Camp Ripley, in Little Falls. Parking is available just north of the Town Hall.

The following information pertains to agenda items:

COMMITTEE RECOMMENDATIONS

Metro Water Planning Committee

- 1. Bassett Creek WMO Plan Amendment** - A Plan Amendment to the Watershed Management Plan was filed with the Board on March 1, 2011. The draft Order contains a summary of the changes and agencies' comments. No comments were received during the review process that resulted in substantial revisions to the draft Amendment. The Metro Water Planning Committee recommends approval of the Plan Amendment per the attached draft Order. ***DECISION ITEM***

Northern Water Planning Committee

1. **Petition for Boundary Change; Sand Hill River Watershed District** - There has been an understanding that in the lakes region in central Polk County the common boundary between the Sand Hill River Watershed District (SHRWD) and the Red Lake Watershed District (RLWD) was questionable as to its accuracy. With Light Detection And Radar (LIDAR) information now available (capable of digital elevations to a 1ft contour with a .5ft accuracy), the SHRWD in consultation with the RLWD was able to determine a more accurate watershed boundary. The SHRWD is also including in this petition adjustments to its southern boundary with the Wild Rice Watershed District. See attachment. **DECISION ITEM**

Grants Program & Policy Committee

1. **Proposed FY2012 Natural Resources Block Grant** - The Natural Resources Block Grant (NRBG) provides assistance to local governments to implement state natural resource programs. These programs are: Comprehensive Local Water Management, the Wetland Conservation Act, the DNR Shoreland Management, the MPCA County Feedlot, and the MPCA/BWSR Subsurface Sewage Treatment Systems. The Grants Program & Policy Committee recommends Board approval of the Proposed FY '12 Natural Resources Block Grant allocations. See attachments. **DECISION ITEM**
2. **Proposed FY12 SWCD Grant Allocations** - The Grants Program & Policy Committee is forwarding their FY12 allocation recommendations for the Conservation Delivery, Easement Delivery, Non Point Engineering Assistance, and Cost Share Grant Programs. See attachments. **DECISION ITEM**
3. **Cooperative Weed Management Area Competitive Grants** - The Cooperative Weed Management Area Program was established in 2008 to promote the cooperative control of invasive species across geographic boundaries to manage and protect natural areas and conservation lands. Funds for this program were appropriated in 2007 and 2009 that provided financial support for start-up and implementation costs of these programs by soil and water conservation districts. However, no funds were appropriated in 2011, but staff are proposing allocating up to \$300,000 of Cost Share Roll-Over funds to provide continued support for these programs. See attachments. **DECISION ITEM**

NEW BUSINESS

1. **Morrison SWCD Report** - Helen McLennan, Morrison SWCD Manager, will present information related to the Morrison County Water Plan. The SWCD now administers the water plan on behalf of the county and Helen will describe how the SWCD uses the water plan to meet the goals of the SWCD. She will also discuss the effective partnership between the SWCD and the County. **INFORMATION ITEM**

If you have any questions regarding the agenda, please feel free to give me a call at 651-296-0878. The meeting will adjourn about noon.

If you are riding the van from Little Falls, it will depart from the Town Hall at Camp Ripley immediately following the Board meeting; arriving in St. Paul late afternoon.

I look forward to seeing you in Little Falls!

BWSR Board Tour Schedule

Morrison, Todd and Crow Wing Counties

Country Inn & Suites, 209 16th Street NE, Little Falls, MN

Wednesday, August 24, 2011

- 8:00 AM Welcome, Introductions, Overview of Tour – *Country Inn & Suites (breakfast room)*
- 8:20 AM Promptly Depart Country Inn & Suites
- 8:35 AM Trutwin Feedlot, Morrison SWCD
- 9:00 AM Hollerman Feedlot, Todd SWCD
- 9:30 AM Johnson Feedlot, Todd SWCD
- 10:00 AM Hillman Shoreland Restoration, Todd SWCD *(get off bus)*
- 10:30 AM *Coffee Break* - Lake Charlotte County Park, Todd SWCD *(get off bus)*
- 11:15 AM Long Prairie River TMDL Implementation, Todd SWCD
- 12:00 PM Campfire Bay Resort, Critical Area Stabilization, Morrison SWCD
- 12:30 PM Camp Ripley – west gate, Morrison SWCD
- 1:00 PM Camp Ripley Town Hall
Welcome, Lunch, and presentation on Army Compatible Use Buffer (ACUB)
- 3:30 PM Fletcher Creek, ACUB easements, Doucette Wetland Bank, Morrison SWCD
- 4:00 PM Little Nokasippi River WMA, *(get off bus)*
Fee Title Acquisition, Buffer Easements, LSOHC, DNR Wildlife, BWSR
- 5:15 PM Eisel Parcel, Potential easement, L-SOHC, BWSR / Morrison SWCD *(get off bus)*
- 5:45 PM Fort Steak House, Fort Ripley
- 6:00 PM Dinner at the Fort Steak House
- 7:30 PM Board Bus
- 7:45 PM Return to Country Inn & Suites, Little Falls

Country Inn & Suites
ATTENTION: Lori Rivetts
209 16th Street NE
Little Falls, MN 56345
320-632-1000

Rooming List for Board of Water and Soil Resources

Tuesday, August 23, 2011

1. Mary Jo Anderson
2. Julie Blackburn
3. Linda Bruemmer ***
4. Paul Brutlag
5. LeAnn Buck ***
6. Bob Burandt
7. Bill Eisele
8. Quentin Fairbanks
9. Rebecca Flood ***
10. Christy Jo Fogarty
11. Todd Foster
12. John Jaschke
13. Tom Landwehr ***
14. Paul Langseth
15. Tom Loveall
16. John Meyer
17. Keith Mykleseth
18. Brian Napstad
19. Louise Smallidge
20. Gene Tiedemann
21. LuAnn Tolliver
22. Paul Torkelson ***
23. Gerald Van Amburg
24. Dave Weirens
25. Brian Dwight
26. Jon Fure

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18. Brian Napstad
19. Louise Smallidge
20. Gene Tiedemann
21. LuAnn Tolliver
22. Paul Torkelson ***
23. Gerald Van Amburg
24. Dave Weirens
25. Ron Shelito
26. Faye Sleeper, MES ***

*** will pay for room upon arrival, not on BWSR direct billing

8/15/11

BOARD OF WATER AND SOIL RESOURCES
CAMP RIPLEY TOWN HALL
15000 HIGHWAY 115
LITTLE FALLS, MINNESOTA 56345
THURSDAY, AUGUST 25, 2011

PRELIMINARY AGENDA

9:00 AM CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

INTRODUCTION OF NEW BOARD MEMBERS

- Todd Foster
- Gerald Van Amburg

ADOPTION OF AGENDA

MINUTES OF JUNE 22, 2011 MEETING

PUBLIC ACCESS FORUM (10-minute agenda time, two-minute limit/person)

CONFLICT OF INTEREST DECLARATION

REPORTS

- Chair – Brian Napstad
- Executive Director – John Jaschke
- Dispute Resolution Committee – Paul Brutlag
- Wetlands Committee – LuAnn Tolliver
- Grants Program & Policy Committee – Louise Smallidge
- Public Relations, Outreach & Strategic Planning Committee – Keith Mykleseth
- RIM Reserve Planning Committee – Paul Brutlag
- Drainage Work Group – Tom Loveall
- Administrative Advisory Committee – Brian Napstad

COMMITTEE RECOMMENDATIONS

Metro Water Planning Committee

1. Bassett Creek WMO Plan Amendment – Bob Burandt – **DECISION ITEM**

Northern Water Planning Committee

1. Petition for Boundary Change; Sand Hill River Watershed District – Brian Dwight -
DECISION ITEM

Grants Program & Policy Committee

1. Proposed FY 2012 Natural Resources Block Grant – Dave Weirens – **DECISION ITEM**
2. Proposed FY12 SWCD Grant Allocations – Dave Weirens – **DECISION ITEM**
3. Cooperative Weed Management Area Competitive Grants – Dan Shaw – **DECISION ITEM**

NEW BUSINESS

1. Morrison SWCD Report – Helen McLennan, Morrison SWCD Manager – **INFORMATION ITEM**

AGENCY REPORTS

- Minnesota Department of Agriculture – Rob Sip
- Minnesota Department of Health – Linda Bruemmer
- Minnesota Department of Natural Resources – Tom Landwehr
- Minnesota Extension Service – Faye Sleeper
- Minnesota Pollution Control Agency – Rebecca Flood

ADVISORY COMMENTS

- Association of Minnesota Counties – Annalee Garletz
- Minnesota Association of Conservation District Employees – Matt Solemsaas
- Minnesota Association of Soil and Water Conservation Districts – LeAnn Buck
- Minnesota Association of Townships – Sandy Hooker
- Minnesota Association of Watershed Districts – Ray Bohn
- Natural Resources Conservation Service – Don Baloun

UPCOMING MEETINGS

- Next Board Meeting – September 28, 2011 in St. Paul

Noon

ADJOURN

**BOARD OF WATER AND SOIL RESOURCES
520 LAFAYETTE ROAD N.
LOWER LEVEL CONFERENCE ROOM
ST. PAUL, MINNESOTA 55155
WEDNESDAY, JUNE 22, 2011**

BOARD MEMBERS PRESENT:

Linda Bruemmer, MDH; Bob Burandt, Christy Jo Fogarty, Quentin Fairbanks, Sandy Hooker, Paul Langseth, Tom Loveall, Joe Martin, Keith Mykleseth, Brian Napstad, Dave Schad, DNR; Faye Sleeper, MES; Louise Smallidge, Gene Tiedemann, LuAnn Tolliver, Doug Wetzstein, MPCA; Matthew Wohlman, MDA

BOARD MEMBERS ABSENT:

Paul Brutlag
John Meyer

STAFF PRESENT:

Mary Jo Anderson, Julie Blackburn, Jon Fure, Travis Germundson, Jim Haertel, John Jaschke, Al Kean, Les Lemm, Melissa Lewis, Ron Shelito, Dave Weirens, Marcey Westrick, Steve Woods, Brad Wozney, Wayne Zellmer

OTHERS PRESENT:

Don Baloun, Tim Koehler, Paul Flynn, NRCS
Ray Bohn, MAWD
Chris Elvrum, Department of Health

Chair Napstad called the meeting to order at 9:00 a.m.

PLEGE OF ALLEGIANCE

Chair Napstad welcomed everyone to the meeting today.

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11-35 **ADOPTION OF AGENDA** – Moved by Keith Langseth, seconded by Paul Langseth, to adopt the agenda as presented. Motion passed on a voice vote.

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11-36 **MINUTES OF APRIL 27, 2011 MEETING** – Moved by Louise Smallidge, seconded by Quentin Fairbanks, to approve the minutes of April 27, 2011, as circulated. Motion passed on a voice vote.

RECOGNITION OF SERVICE – Chair Napstad recognized Joe Martin for his time and efforts as a Board Member. John Jaschke, on behalf of BWSR, presented Joe Martin with a plaque acknowledging Joe's six years of service on the BWSR Board, 2005 – 2011, representing Minnesota Department of Agriculture, and as a recent citizen member. Joe's vacancy will be filled through the Governor's appointments process. Joe thanked John and the BWSR; he enjoyed his time serving the Board; BWSR is a good agency, and he wished the Board the best of luck in the future.

CONFLICT OF INTEREST DECLARATION – Chair Napstad reported that one agenda item today needs the Conflict of Interest Declaration form submitted. The agenda item is the Farm Bill Assistance Program Grant. Chair Napstad read the statement:

"A conflict of interest whether actual or perceived occurs when someone in a position of trust has competing professional or personal interests and these competing interests make it difficult to fulfill professional duties impartially. At this time, members are requested to identify any potential conflicts of interest they may have regarding today's business."

Chair Napstad asked board members to submit their completed Conflict of Interest Declaration forms to John Jaschke. John explained BWSR's policy on grant authorization and completing the form. The Conflict of Interest Declaration document will be filed for the grant decision item.

REPORTS

Chair's Report – Brian Napstad reported that he attended two Environmental Quality Board (EQB) meetings, Travis Germundson and Dave Schad, DNR, also attended. EQB is made up of ten state agencies and five citizen members, all appointed by the Governor. EQB is part of the executive branch of government responsible for

BWSR Meeting Minutes
June 22, 2011
Page Three

coordination of environmental issues in the State of Minnesota. Chair Napstad stated that the first meeting was an introductory EQB meeting, at which time they scheduled a retreat to discuss the future role and responsibilities of the EQB. The next meeting was to determine what the Governor would like the EQB's role to be, looking for direction on big picture issues. Chair Napstad stated that this was a great opportunity for open discussions on the future of EQB. Dave Schad stated that the three-legged stool (economy/quality of life/environmental protection) was discussed and the right people were around the table to provide a balanced approach.

Chair Napstad reported that there is a wetland violation in his district; he's becoming involved to learn more about the process, which is important as this deals with private property.

Executive Director's Report – John Jaschke reported that there is no budget, no Legacy bill, no bonding bill, and only a few environmental policy items that passed. The Wetland Conservation Act (WCA) provisions did get passed, that is on the agenda later today.

John stated that the Lessard Outdoor Heritage Council and the Clean Water Council have been meeting. John did not attend the MAWD summer meeting and tour due to potential State government shutdown contingency planning. John attended the Red River Basin meeting; he stated that flooding in the northwest directly affects BWSR clientele. Flooding in North Dakota is much more severe.

John reported on the contingency planning for the potential State government shutdown on July 1, 2011. BWSR sent out messages to LGUs; future notices will be sent out consolidating messages that will be posted on the BWSR website as updates are received from Minnesota Management and Budget (MMB). Two main messages from BWSR: 1) grants and contracts are subject to a future court decision, a provisional decision by BWSR, grants with upfront money that do not require state requirement or intervention are able to go forward and carry out their work. 2) all other grants/contracts for projects will be suspended because they either do not receive dollars upfront, or some state verification is needed during the project. A set of Q & As will also be sent and posted on BWSR's website.

John reported that the WCA program continues and will carry on without state participation, WCA banking credits will be on hold, appeals to the state will be in abeyance.

John reported that all BWSR staff will be in lay-off status in the event of the State government shutdown; no one will be working. Staff are planning for contingencies.

BWSR Meeting Minutes
June 22, 2011
Page Four

Chair Napstad asked for agency comments on the potential State government shutdown.

Dave Schad, DNR, stated that 200 of 2600 DNR staff will be working. Conservation officers will be in force, state parks will be closed, no fishing licenses, projects suspended, grantees same as other agencies; water permits issued and potentially suspended, logging contracts/permits will also be suspended. Dave stated that there will be a potential economic hardship. LuAnn Tolliver asked if watershed districts that have received delegated authority for protected water permits, can continue. Dave will check into that.

Linda Bruemmer, MDH, stated that 37 of 300 MDH staff will be working as critical employees, water labs, some health inspections and infectious disease staff will be in place. Linda stated that laws remain on the books.

Doug Wetzstein, MPCA, stated that a small number of MPCA will be working, critical services emergency response, otherwise most MPCA staff will be in lay-off status. MPCA is attempting to coordinate responses with other agencies and FAQs are on MPCA's website.

Quentin Fairbanks asked if agencies are keeping track of the amount of time being spent on contingency planning. Yes, agencies have been directed to keep track of time being spent on contingency planning for the potential State government shutdown.

John Jaschke reviewed items in the Board Meeting packet today: "For Your Information" - BWSR Committees, Lori Dowling, DNR NW Regional Director, will represent DNR on the Northern Water Planning Committee. John reported on the "BWSR Snapshots" article regarding the dedication ceremony honoring Bob Jacobsen at the Janet Johnson Wildlife Management Area. John announced the "RIM 25th Anniversary" event on July 21st in Steele County, coordinated with NRCS. John reported on the BWSR Tour, August 24, 2011, the invitation and tour itinerary have been sent. Logistical details of the tour will be sent to board members at a later date.

Dispute Resolution Committee (DRC) – Travis Germundson reported that one new appeal has been filed, #11-6 is an appeal of a restoration order in Kittson County. Travis reported that File #11-5, an appeal has been granted and a pre-hearing conference is in the process of being scheduled. Travis reported that appeals in Waseca County, #11-3 and #11-2, have been combined and will be processed as one decision. Travis reported that the DRC has scheduled a refresher training session on August 18, to review the hearing process. Joe Martin requested that Chair Napstad

BWSR Meeting Minutes
June 22, 2011
Page Five

appoint a citizen representative to the Dispute Resolution Committee. The DRC will receive electronic mailings.

Wetlands Committee – LuAnn Tolliver reported that the Wetlands Committee will meet in the near future in conjunction with a Board Meeting. Quentin Fairbanks asked if time is available for the Wetlands Committee to meet in August during board tour/meeting. Chair Napstad will look at the schedule and plan accordingly for efficiency.

Grants Program & Policy Committee – Louise Smallidge reported that the Grants Program & Policy Committee met on June 13th to review the proposed response to policy change related to the Legislative Auditor's findings; the Committee met again last night, reviewed the staff alternatives and has a recommendation on the agenda later today. Chair Napstad reported that he also attended the Grants Program & Policy Committee meeting last night.

Public Relations, Outreach & Strategic Planning Committee – Keith Mykleseth reported that the Public Relations, Outreach & Strategic Planning Committee met on April 27th, after the Board meeting. The Committee's survey results were summarized and has four priority topics for future discussion: 1) alignment of planning efforts; 2) Clean Water Legacy funds; 3) organized major watersheds; and 4) moving forward toward goals. The Committee also briefly discussed the Board Tour at the last meeting. The Public Relations, Outreach & Strategic Planning Committee's next scheduled meeting is July 27. Keith asked if that date would be effected by the potential state government shutdown. Chair Napstad stated that this will be discussed later on the agenda.

RIM Reserve Planning Committee – John Jaschke reported that the RIM Reserve Planning Committee has not met, there will likely be a meeting in late summer/early fall to establish payment rates and sign-up procedures.

Drainage Work Group – Tom Loveall reported that the Drainage Work Group met on January 6 and discussed the Smith Partners LCCMR project draft recommendations. Tom reported that three recommendations and five considerations were developed. Quentin Fairbanks asked if the Drainage Work Group discusses this with DNR? Tom stated that the Drainage Work Group does talk with DNR. Discussion followed regarding the ditch law, and the differences in northern Minnesota as compared to other areas of the state. Al Kean stated that Louis Smith and Chuck Holtman were the primary authors, potential to have report presented at a future board meeting. Chair Napstad would like Smith Partners to come before the Board to present the report.

Administrative Advisory Committee (AAC) – Brian Napstad reported that the Administrative Advisory Committee met this morning. The AAC discussed the potential State government shutdown; the July 27 Board Meeting; Board Member appointment status; and the Heron Lake Watershed District, on the agenda later today.

COMMITTEE RECOMMENDATIONS

Grants Program & Policy Committee

Grants Monitoring, Reconciliation, and Verification Policy – Dave Weirens reported that the Office of the Legislative Auditor found that BWSR was not in full compliance with the Office of Grants Management Policies 08-08 and 08-10, in its May 2010 report. A staff team, chaired by Ron Shelito, has been working to develop a policy and process to comply with these policies. Ron Shelito presented the policy purpose and background. The BWSR Grants Monitoring, Reconciliation, and Verification policy requires: that BWSR staff annually monitor all grants; that competitive conservation program grants be paid in three scheduled payments and; that financial verification of grant reconciliations will be performed on ten percent of all BWSR grants annually. This policy will be implemented beginning in FY 2012.

Ron reported that the Grants Program and Policy Committee met on June 13, 2011, and recommends approval of this policy. Keith Mykleseth commended staff on their efforts. Dave Weirens reported that the Board Resolution #10-64, rescinds previous requirements from last June, and revises the Cost-Share Grant Program close-out procedures. Moved by Quentin Fairbanks, seconded by Louise Smallidge, to approve the Grants Monitoring, Reconciliation, and Verification Policy, and rescinds the Board Resolution #10-64. LuAnn Tolliver also commended staff on their work to incorporate this policy. LuAnn stated that the Office of the Legislative Auditor needs to get expectations in line with BWSR budget reductions, doing more with less. Chair Napstad agreed with LuAnn, there are more requirements with less. Motion passed on a voice vote.

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11-37

Chair Napstad requested that board members submit the Conflict of Interest Declaration form.

Authorizing the FY12 Clean Water Fund Competitive Grants Program – Dave Weirens reported that the Grants Program & Policy Committee met on June 21, 2011; reviewed and recommends approval of the FY12 Clean Water Fund Competitive Grants Policy. Dave reported that BWSR does not have a budget; however, BWSR anticipates being appropriated Clean Water Funds to make grants to local governments to address water quality needs. In addition, the Minnesota Department of Health and Minnesota Department of Agriculture are expected to contribute funds to this grant program. All BWSR competitive grant programs are being combined into a single RFP that will allow

BWSR Meeting Minutes
June 22, 2011
Page Seven

local governments to address needs identified in their local water management plan or to implement a TMDL.

Dave reviewed the Clean Water Fund Competitive Grants Policy appropriations as part of the enactment of the FY12-13 biennial budget. John Jaschke stated that a guidance manual is posted on BWSR's website:

<http://www.bwsr.state.mn.us/grants/manual/index.php#/Purpose%20&%20Sc>

Dave also reviewed the Request for Proposals (RFP), the application deadline and timeline. Joe Martin stated that clarification and consistency is needed regarding the eligibility for the Ag BMP loan program. Dave will pursue improved language for the eligibility criteria. Dave reviewed the resolution.

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11-38 Moved by Louise Smallidge, seconded by Paul Langseth, to authorize staff to finalize, distribute and promote a Request for Proposal (RFP) for the FY2012 Clean Water Fund and Competitive Grants Program consistent with the provisions of past Clean Water Fund appropriations and those expected to be enacted in 2011, Minn. Stat. 103B.3369 and this Board resolution; and adopts the FY2012 Clean Water Fund Competitive Grants Policy. Louise stated that staff have done a really good job on this document; each page has the policy stated on the RFP. Chair Napstad expressed appreciation for the coordinated efforts with agencies to make this an efficient grant process. Motion passed on a voice vote.

Chair Napstad stated that NRCS State Conservationist Don Baloun and staff are present, so the agenda item WCA-Swampbuster Coordination Opportunity, will be presented immediately after the break.

Chair Napstad called for a break in the meeting at 10:55 a.m. The meeting reconvened at 11:05 a.m.

WCA-Swampbuster Coordination Opportunity – Chair Napstad welcomed Don Baloun, State Conservationist, Natural Resources Conservation Service. Don Baloun thanked BWSR for the coordinated efforts of Les Lemm and Julie Blackburn working together with NRCS staff to implement a program, using the enhanced ability of relationships from working together. Don reported that in December of 2009, NRCS, BWSR, and MASWCD signed a Memorandum of Understanding regarding implementation of the Wetland Conservation Act and the Swampbuster provisions of the federal Farm Bill, leveraging opportunities with federal and state dollars. Don stated that BWSR staff has been providing training to SWCD staff, and working with NRCS staff, no better time than now to get things done in western Minnesota, the prairie pothole area. Don thanked BWSR for the continued relationship and great efforts to get things done quickly.

BWSR Meeting Minutes
June 22, 2011
Page Eight

Les Lemm reiterated that this is a great opportunity to provide consistency with both WCA and Swampbuster programs. BWSR and NRCS have been exploring ways to partner with Soil and Water Conservation Districts or other local governments with WCA responsibilities for joint implementation of certain WCA and Swampbuster provisions through Contribution Agreements. This NRCS effort will benefit from a newly funded four-state USDA initiative in the Prairie Pothole Region aimed at reducing the backlog of certified wetland determinations. Under the "North Central Wetland Conservation Initiative," NRCS would develop agreements with individual local governments to perform technical work associated with certified wetland determinations and other related functions. The resulting products could be used for both USDA and WCA purposes, significantly improving program consistency. A similar process has been in place in Mower County for several years where it has worked well and serves as a working model for additional agreements.

Paul Flynn, NRCS, stated that this is unique to Minnesota, one-stop opportunities for landowners, federal/state using the same base guidelines for WCA and Swampbuster. Want to concentrate on farmer mitigation process in Minnesota; hopeful that this effort with NRCS, BWSR, and SWCDs will streamline the paperwork process. Don Baloun reported that new staff will not need to be hired for this effort as existing staff are working on this effort. Joe Martin suggested an outreach effort. Don stated that an extensive outreach effort will be done, the USDA NRCS Chief David White will announce this effort and then it will move forward. Paul Langseth stated that he's happy to see this effort, help is needed sooner than later. Bob Burandt asked about the wetland determinations, Paul Flynn stated that mapping procedures are being updated, WCA determinations and exemptions will determine eligibility. Les stated that consistency will be done. Don clarified that this is not a massive redo effort, this is a win/win for agriculture and wetlands, with third party involvement.

Don mentioned the RIM 25th Anniversary event, July 21, at the Straight River Marsh Wetland Restoration Project in Steele County. Don appreciated the hard work of Julie Blackburn and Tim Koehler on this celebration. Don reported that Chief White will attend. Don stated that leveraging WRP dollars does work. Chair Napstad thanked Don for his report.

John Jaschke reported that Conflict of Interest Declaration forms were received, all are board members are eligible to vote on the Farm Bill Assistance Program Grants.

Farm Bill Assistance Program Grant Awards – Dave Weirens reported that the Farm Bill Assistance Program provides funds to SWCDs to hire staff to accelerate implementation of the Farm Bill as well as other state and federal conservation projects that involve grasslands and wetlands. The FY12 Farm Bill Assistance Program is

BWSR Meeting Minutes
June 22, 2011
Page Nine

expected to be funded from several revenue sources, including the Legislative-Citizens Commission on Minnesota Resources (LCCMR). The Grants Program and Policy Committee met on June 13, 2011, to review the proposed grants and recommends approval. Moved by Keith Mykleseth, seconded by Louise Smallidge, to authorize staff to allocate up to \$313,000 from appropriated ENRTF funds, \$150,000 in funds transferred from the DNR, up to \$100,000 of available FY2011 CWF funds, and any additional available program funds consistent with the program purpose. Motion passed on a voice vote.

**
11-39

Non-Point Engineering Assistance Program (NPEAP) Policy – Al Kean reported that BWSR has provided technical assistance and engineering funds to regional SWCD joint powers boards since 1995 for the implementation of soil and water conservation, water quality, and wildlife habitat practices and projects. The SWCDs technical assistance areas have been realigned and reduced from eleven to eight. BWSR staff have developed a program policy that documents program expectations and operating procedures and make updates to match current grant management policies, and is intended to be used beginning in FY12 to support implementation of this program. Moved by Paul Langseth, seconded by Louise Smallidge, to provide clear expectations for the local administration of NPEAP grants in accordance with applicable Minnesota Statutes, Board policies, and other applicable laws, the Board hereby adopts the Non-Point Engineering Assistance Program Grant Administration Policy. Discussion followed. Paul Langseth stated that this has been a very beneficial program. Motion passed on a voice vote.

**
11-40

Metro Water Planning Committee

Wright County Local Water Management Plan Five-Year Amendment – Bob Burandt reported that the Metro Water Planning Committee met on May 31, 2011 to review the Wright County Local Water Management Plan five-year amendment and recommends approval. Brad Wozney reported that BWSR staff recommends approval of the plan amendment, which is consistent with the Priority Concerns Scoping Document. Moved by Bob Burandt, seconded by Christy Jo Fogarty, approves the 2011 five-year amendment of the Wright County Local Water Management Plan 2006-2015. Wright County will be required to provide for a complete update of its Water Management Plan prior to December 31, 2015. Motion passed on a voice vote.

**
11-41

Northern Water Planning Committee

Clearwater River Watershed District Plan – Keith Mykleseth reported that the Northern Water Planning Committee met on June 15, 2011, to review the Clearwater River Watershed District Plan and recommends approval. Moved by Keith Mykleseth, seconded by Quentin Fairbanks, to approve the revised Watershed Management Plan for the Clearwater River Watershed District. Motion passed on a voice vote.

**
11-42

BWSR Meeting Minutes

June 22, 2011

Page Ten

Cook County Water Plan Extension – Quentin Fairbanks reported that the Northern Water Planning Committee met on June 15, 2011, to review the Cook County Water Plan two-year extension, and recommends approval. Moved by Quentin Fairbanks, 11-43
** seconded by Keith Mykleseth, to approve the extension of the Cook County Local Water Plan until October 26, 2014. Motion passed on a voice vote.

Middle-Snake-Tamarac Rivers Watershed District Revised Plan – Keith Mykleseth reported that a public hearing was held on the revised plan on June 9, 2011, no citizens attended. The Northern Water Planning Committee met on June 15, 2011, to review the Middle-Snake-Tamarac River Watershed District Revised Plan, and recommends approval. Keith has a compact disc with the ten-year plan if board members would like a copy contact Mary Jo Anderson. Moved by Keith Mykleseth, seconded by Quentin 11-44
** Fairbanks, to approve the revised watershed management plan for the Middle-Snake-Tamarac Rivers Watershed District. Motion passed on a voice vote.

Faye Sleeper stated that a few months ago she requested staff to provide more information on plans, and she is now receiving a good amount of information.

North Fork Crow River Watershed District and Sauk River Watershed District Boundary Change – Gene Tiedemann reported that the Northern Water Planning Committee met on June 15, 2011, to review the North Fork Crow River Watershed District and Sauk River Watershed District boundary change and recommends approval. The change will better reflect the hydrology of the watersheds. The petition was reviewed by BWSR staff and found to be in accordance with the hydrology and the process followed by statute and policy. Moved by Gene Tiedemann, seconded by Keith 11-45
** Mykleseth, that the BWSR Board hereby approves and orders that the boundaries of the Sauk River Watershed District and the North Fork Crow River Watershed District are changed per the Petition as presented. Motion passed on a voice vote.

Polk County Priority Concerns Scoping Document – Gene Tiedemann reported that the Northern Water Planning Committee met on June 15, 2011, to discuss with representatives of Polk County the Priority Concerns Scoping Document (PCSD), and recommend approval of the Polk County Priority Concerns Scoping Document. Gene reported that the priority concerns for Polk County are surface water quality, water quantity, management, enhancement and preservation of natural resources within the Glacial Lake Agassiz Beach Ridge area, exotic and invasive species management. 11-46
** Moved by Gene Tiedemann, seconded by Louise Smallidge, to approve the Polk County Priority Concerns Scoping Document. Motion passed on a voice vote.

Establishment Hearing for the Upper Red Lower Otter Tail Watershed District – Quentin Fairbanks reported that the Northern Water Planning Committee met on June 15, 2011. A petition to establish the Upper Red Lower Otter Tail Watershed District was filed by Wilkin County with BWSR on January 18, 2011. Territory to be included in the proposed watershed district is an area that affects Wilkin and Otter Tail Counties approximately 430 square miles in size. The area is bordered on the south by the Bois de Sioux Watershed District, on the north by the Buffalo-Red River Watershed District and on the west by the State boundary/Red River. The petition was signed by Wilkin County Commissioners.

Travis Germundson reported that Minn. Stat. § 103D.205, Sub. 3, item 3. allows an establishment petition to be signed by counties having 50 percent or more of the area within the proposed watershed district. Wilkin County contains more than 50 percent of the area in the proposed watershed district, the petition has the required number of petitioner signatures. A petition that has the requisite number of petitioner signatures cannot be dismissed. Therefore, the Northern Water Planning Committee is recommending that BWSR proceed with an Establishment Hearing Order.

However, deficiencies were noted in the petition, most notable the lack of potential managers names residing in Otter Tail County. A petition that has the requisite number of petitioner signatures cannot be dismissed because of defects since the petitioners have the ability to amend a defective establishment petition at any time prior to the end of the establishment hearing.

Otter Tail County Commissioners have passed a resolution opposing the establishment of the Upper Red Lower Otter Tail Watershed District. DNR submitted the required preliminary report and watershed map, and supports the establishment of a watershed district within the Ottertail River system and has no objections to the proposed petition.

On April 18th, Wilkin County requested BWSR hold the establishment hearing in June or July. This will give Wilkin County additional time to solicit manager nominees who reside in Otter Tail County and avoid conflicts for those who are involved with farm activities. Keith Mykleseth stated that this area of the Red River Basin is the only area in the Red River Valley that does not have a watershed district.

**
11-47 Moved by Quentin Fairbanks, seconded by Keith Mykleseth, hereby orders a public hearing be held within 35 days of the date of this Order on the establishment Petition for the Upper Red Lower Otter Tail Watershed District presided over by the Northern Water Planning Committee on July 20, 2011 at 7:30 p.m., at the Rothsay High School.

Travis stated, on the legal advice of the Attorney General's office, if the State government is shutdown, the public hearing on the establishment petition will be cancelled and rescheduled to another business day. Motion passed on a voice vote.

Southern Water Planning Committee

Sibley County Priority Concerns Scoping Document – Paul Langseth reported that the Southern Water Planning Committee met on April 27, 2011, reviewed and recommends approval of the Sibley County Priority Concerns Scoping Document.

**
11-48 Moved by Paul Langseth, seconded by Sandy Hooker, to approve the Sibley County Priority Concerns Scoping Document. Motion passed on a voice vote.

NEW BUSINESS

Heron Lake Watershed District – Hearing for Revised Watershed Management Plan

– Travis Germundson reported that on May 13, 2011, the Heron Lake Watershed District announced a 60-day review period of the District's draft revised watershed manage plan. Travis stated that pursuant to Minn. Stat. 1-3D.405, Subd. 5(a) the Board must give notice and hold a hearing on the proposed Plan within 45 days after receiving the Department of Natural Resources' recommendation on the revised plan unless the Board finds the plan noncontroversial. During the review it was discovered that the plan proposed to establish a water management district pursuant to Minn. Stat. 103D.729 for the purpose of collecting revenues and paying cost of projects; this option was incorporated into the plan late in the process. Travis reported that BWSR staff recommend a public hearing be held. The Administrative Advisory Committee met this morning and recommends approval of a public hearing . Moved by Paul Langseth, seconded by LuAnn Tolliver, to hereby order a public hearing be held within 45 days after receiving the Department of Natural Resources' recommendation on the revised Plan for the Heron Lake Watershed District to be presided over by the Southern Water Planning Committee at a date, time, and location to be determined by the Executive Director. Motion passed on a voice vote.

**
11-49

2011 BWSR Board Meeting Schedule – John Jaschke explained that due to the potential State government shutdown, staff recommend cancelling the July 27, 2011, Board Meeting, while staff are working and able to cancel the meeting leaving the Chair to call a special meeting if needed. Moved by LuAnn Tolliver, seconded by Louise Smallidge, to cancel the July 27, 2011, Board Meeting as recommended by staff. Motion passed on a voice vote.

**
11-50

Keith Mykleseth asked about the Public Relations, Outreach, and Strategic Planning Committee, scheduled to meet on July 27. Due to the potential State government shutdown, the Committee meeting on July 27th will be cancelled, as required in bylaws, and rescheduled as needed.

Wetland Conservation Act (WCA) Statute Changes – Les Lemm reported that several statute changes affecting the Wetland Conservation Act were approved by the 2011 Legislature. As part of SF1115, the changes were signed by the Governor on May 27, and take effect August 1, 2011. Les explained that BWSR worked with stakeholders for nearly two years to come to a general consensus about most of the changes contained in this bill. Les summarized the changes: establishing DNR as a local government unit (LGU) for the review and approval wetland banking projects used solely to mitigate mining impacts, and applying reduced fees for such banks; allowing for “electronic transmission” of statute-required LGU notices regarding applications and decisions; eliminating the current public-lands-only limitation on the allocation of replacement credits for wetland preservation; simplifying the siting criteria for replacement wetlands while providing a technical basis for identifying appropriate replacement wetland siting opportunities; directing appeals of restoration orders to the BWSR Executive Director rather than the LGU; eliminating the requirement for a local appeal of LGU staff decisions; and allowing BWSR to set wetland banking fees below the otherwise required amounts for "single-user" or other dedicated accounts. LuAnn Tolliver asked if additional rule changes or policy changes are needed as she looks at upcoming work for the Wetland Committee. Les stated that additional information will be coming. Louise Smallidge stated that she appreciated the concise summary and likes the highlighted changes on the document. Chair Napstad thanked Les for his efforts.

AGENCY REPORTS

Minnesota Department of Agriculture (MDA) – Matthew Wohlman reported that the MDA budget was passed and signed by Governor Dayton. MDA staff have not received layoff notices; it appears MDA will be open for business; the Court will make the decision. Matt reported that Barbara Weismann will coordinate the MDA conservation piece of the Farm Bill; seek to have recommendations to the Governor in September or October. Barbara is meeting with BWSR staff on this effort.

Minnesota Department of Health (MDH) – Linda Bruemmer reported that she has been assigned as the MDH representative to BWSR. Linda introduced Chris Elvrum, newly hired staff at MDH. Linda stated that unfortunately, Chris received his lay-off notice on the first day of work!

Minnesota Department of Natural Resources (DNR) – Dave Schad reported that DNR recently hired Marybeth Block as coordinator of the new Walk-in Hunting Access Program. Dave reported that the Conference Committee report vetoed by Governor Dayton would have had severe governmental impacts; DNR is very concerned about potential impacts as negotiations move forward. The DNR hydrologists water management function impacts local governments. DNR is working with BWSR to prepare proposals on the Outdoor Heritage Fund. DNR is looking at specific proposals

for teams to provide funding to protect, restore, enhance habitat, the deadline for proposals is mid-July. Dave reported that there is a long and complicated history in northwestern Minnesota on drainage issues. Assistant Commissioner Mike Carroll is working with the Drainage Work Group. Dave and Commissioner Landwehr are planning a trip to northwestern Minnesota and look forward to working with Quentin and others on this issue.

Minnesota Extension Service (MES) – Faye Sleeper reported that the University of Minnesota is open. Faye stated that budget issues are not easy, layoffs at MES have been going on for a few years now; and they are also watching federal dollars disappear.

Minnesota Pollution Control Agency (MPCA) – Doug Wetzstein reported that the MPCA Water Program Directors are meeting in Chicago today. MPCA continues efforts with EPA on TMDLs, federal funding, they are working through it all. Doug stated that in the event of the potential State government in shutdown, MPCA would respond to environmental emergencies.

ADVISORY COMMENTS

Minnesota Association of Townships (MAT) – Sandy Hooker reported that MAT staff are conducting summer training around the state; she admired them for putting in lots of time on their efforts. John stated that MAT asked BWSR to assist with training on technical assistance for wetlands and roads.

Minnesota Association of Watershed Districts (MAWD) – Ray Bohn reported that MAWD held their summer tour last week, over 100 people in attendance. Red Lake Watershed District and Middle-Snake-Tamarac Rivers Watershed District were hosts. The tour included education and a good sample of work being done in the area. Ray appreciated the attendance of board members Paul Langseth, LuAnn Tolliver, and Gene Tiedemann. Ray stated that MAWD supports BWSR, DNR, PCA funding and how it affects MAWD. Local hydrologist are relied on by watershed district. If there's anything MAWD can do to assist during the potential shutdown, let them know.

Ray commended John Jaschke, Julie Blackburn, and Steve Woods, on their great efforts during the legislative session, they really do a good job, BWSR is always there, the hardest working crew at the Capitol!

Ray reported that the Local Government Water Roundtable staff met yesterday. Discussions included: agenda items for summer/fall. Ray stated that the Roundtable is looking at efficiencies and possible consolidations. Drainage Work Group -- very important, terrific working group. Ray stated that MAWD appreciated working with

BWSR Meeting Minutes
June 22, 2011
Page Fifteen

BWSR on the BWSR Academy to develop training for watershed district staff. Angie Becker-Kudelka does a great job in working with watershed districts. MAWD is working on policy issues. Ray stated that he's proud to be involved in the RIM event, especially because of the ties to Governor Perpich who started it. He looks forward to celebrating a national model, the 25th Anniversary celebration on July 21.

LuAnn Tolliver stated that she enjoyed the great MAWD summer tour in Gene Tiedemann's host area; she learned about ditches, diversions and impoundments. Paul Langseth appreciated the educational MAWD tour.

UPCOMING MEETINGS

Board Tour & Meeting – August 24-25, 2011 in Little Falls

** Moved by LuAnn Tolliver, seconded by Paul Langseth, to adjourn the meeting at 12:50 PM.
11-51 Motion passed on a voice vote.

Respectfully submitted,

Mary Jo Anderson
Recorder

Board of Water and Soil Resources Grants Conflict of Interest Declaration



Meeting: FY '12 Natural Resources Block Grant

Date: August 25, 2011

Policy 08-01: Grants Conflict of Interest Minnesota state agencies must work to deliberately avoid both actual and perceived conflicts of interest related to grant-making at both the individual and organizational levels. When a conflict of interest concerning state grant-making exists, transparency shall be the guiding principle in addressing it.

Grant Making Meeting Procedure

Meetings that are part of the grant making process will include an agenda item to identify and disclose actual or perceived conflicts of interest. During this agenda item, the chair of the meeting shall make a statement that defines what a conflict of interest is and a request that meeting participants disclose any actual or perceived conflicts. This statement is as follows:

Agenda Item: Conflicts of Interest Declaration.

Chair Statement: *"A conflict of interest whether actual or perceived occurs when someone in a position of trust has competing professional or personal interests and these competing interests make it difficult to fulfill professional duties impartially. At this time, members are requested to identify any potential conflicts of interest they may have regarding today's business."*

This form provides Board of Water and Soil Resources (BWSR) grant reviewers an opportunity to disclose any conflicts of interest, or potential for conflicts of interest that exist during a grant making process. It is the grant reviewer's obligation to be familiar with the Conflict of Interest Policy for State Grant-Making and to disclose any conflicts of interest. The grant reviewer is not required to explain the reason for the conflict of interest as this form is considered public data under Minn. Statute 13.599-Grants. **A disclosure does not automatically result in the grant application reviewer being removed from the review process.**

Please read the descriptions of conflict of interest below and mark the appropriate box that pertains to you and your status as a reviewer of this grant.

Descriptions of conflicts of interest: - A conflict of interest shall be deemed to exist when a review of the situation by the grant reviewer (or other agency personnel) determines any one of the following conditions to be present:

- (a) A grant reviewer uses his/her status or position to obtain special advantage, benefit, or access to the grantee or grant applicant's time, services, facilities, equipment, supplies, badge, uniform, prestige, or influence.
- (b) A grant reviewer receives or accepts money or anything else of value from a state grantee or grant applicant or has equity or a financial interest in or partial or whole ownership of an applicant organization.
- (c) A grant reviewer is an employee of a grant applicant or is a family member of anyone involved in the grantee or grant applicant's agency.

(d) A grant reviewer is in a position to derive benefit by directly influencing a grant-making process to favor an organization the grant reviewer has an interest in.

- Based on the descriptions above, I do not have a conflict of interest.
- Based on the descriptions above, I have or may have an actual or perceived conflict of interest, which I am listing below. *(The grant reviewer should list the specific grant-making evaluation, recommendation, or allocation with which they may have a conflict of interest. The grant reviewer may describe the nature of the conflict in the space below, but this information is not required since this form is considered public information.)*

(continue below or on an attachment if needed)

- Based on the descriptions above, I am unable to participate in this evaluation, recommendation or allocation process because of a conflict of interest.

If at any time during the grant-making process I discover a conflict of interest, I will disclose that conflict to the meeting chair immediately.

Name: _____

Signature: _____

All forms must be submitted to the lead staff for the meeting and filed with the meeting agenda by the BWSR Grant Coordinator upon completion.

Board of Water and Soil Resources Grants Conflict of Interest Declaration



Meeting: FY '12 SWCD Grant Allocations

Date: August 25, 2011

Policy 08-01: Grants Conflict of Interest Minnesota state agencies must work to deliberately avoid both actual and perceived conflicts of interest related to grant-making at both the individual and organizational levels. When a conflict of interest concerning state grant-making exists, transparency shall be the guiding principle in addressing it.

Grant Making Meeting Procedure

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Agenda Item: Conflicts of Interest Declaration.

Chair Statement: *"A conflict of interest whether actual or perceived occurs when someone in a position of trust has competing professional or personal interests and these competing interests make it difficult to fulfill professional duties impartially. At this time, members are requested to identify any potential conflicts of interest they may have regarding today's business."*

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- (b) A grant reviewer receives or accepts money or anything else of value from a state grantee or grant applicant or has equity or a financial interest in or partial or whole ownership of an applicant organization.
- (c) A grant reviewer is an employee of a grant applicant or is a family member of anyone involved in the grantee or grant applicant's agency.

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(continue below or on an attachment if needed)

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If at any time during the grant-making process I discover a conflict of interest, I will disclose that conflict to the meeting chair immediately.

Name: _____

Signature: _____

All forms must be submitted to the lead staff for the meeting and filed with the meeting agenda by the BWSR Grant Coordinator upon completion.

Board of Water and Soil Resources Grants Conflict of Interest Declaration



Meeting: Cooperative Weed Management Area Competitive Grant Date: August 25, 2011

Policy 08-01: Grants Conflict of Interest Minnesota state agencies must work to deliberately avoid both actual and perceived conflicts of interest related to grant-making at both the individual and organizational levels. When a conflict of interest concerning state grant-making exists, transparency shall be the guiding principle in addressing it.

Grant Making Meeting Procedure

Meetings that are part of the grant making process will include an agenda item to identify and disclose actual or perceived conflicts of interest. During this agenda item, the chair of the meeting shall make a statement that defines what a conflict of interest is and a request that meeting participants disclose any actual or perceived conflicts. This statement is as follows:

Agenda Item: Conflicts of Interest Declaration.

Chair Statement: "A conflict of interest whether actual or perceived occurs when someone in a position of trust has competing professional or personal interests and these competing interests make it difficult to fulfill professional duties impartially. At this time, members are requested to identify any potential conflicts of interest they may have regarding today's business."

This form provides Board of Water and Soil Resources (BWSR) grant reviewers an opportunity to disclose any conflicts of interest, or potential for conflicts of interest that exist during a grant making process. It is the grant reviewer's obligation to be familiar with the Conflict of Interest Policy for State Grant-Making and to disclose any conflicts of interest. The grant reviewer is not required to explain the reason for the conflict of interest as this form is considered public data under Minn. Statute 13.599-Grants. **A disclosure does not automatically result in the grant application reviewer being removed from the review process.**

Please read the descriptions of conflict of interest below and mark the appropriate box that pertains to you and your status as a reviewer of this grant.

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- (a) A grant reviewer uses his/her status or position to obtain special advantage, benefit, or access to the grantee or grant applicant's time, services, facilities, equipment, supplies, badge, uniform, prestige, or influence.
- (b) A grant reviewer receives or accepts money or anything else of value from a state grantee or grant applicant or has equity or a financial interest in or partial or whole ownership of an applicant organization.
- (c) A grant reviewer is an employee of a grant applicant or is a family member of anyone involved in the grantee or grant applicant's agency.

(d) A grant reviewer is in a position to devise benefit by directly influencing a grant-making process to favor an organization the grant reviewer has an interest in.

- Based on the descriptions above, I do not have a conflict of interest.
- Based on the descriptions above, I have or may have an actual or perceived conflict of interest, which I am listing below. *(The grant reviewer should list the specific grant-making evaluation, recommendation, or allocation with which they may have a conflict of interest. The grant reviewer may describe the nature of the conflict in the space below, but this information is not required since this form is considered public information.)*

(continue below or on an attachment if needed)

- Based on the descriptions above, I am unable to participate in this evaluation, recommendation or allocation process because of a conflict of interest.

If at any time during the grant-making process I discover a conflict of interest, I will disclose that conflict to the meeting chair immediately.

Name: _____

Signature: _____

All forms must be submitted to the lead staff for the meeting and filed with the meeting agenda by the BWSR Grant Coordinator upon completion.



BOARD MEETING AGENDA ITEM

AGENDA ITEM TITLE: Dispute Resolution Committee Report

Meeting Date: August 25, 2011
Agenda Category: Committee Recommendation New Business Old Business
Item Type: Decision Discussion Information
Section/Region: Land and Water Section
Contact: Travis Germundson
Prepared by: Travis Germundson
Reviewed by: _____ Committee(s)
Presented by: Paul Brutlag/Travis Germundson

Audio/Visual Equipment Needed for Agenda Item Presentation

Attachments: Resolution Order Map Other Supporting Information

Fiscal/Policy Impact

- None
- Amended Policy Requested
- New Policy Requested
- General Fund Budget
- Capital Budget
- Outdoor Heritage Fund Budget
- Clean Water Fund Budget
- Other: _____

ACTION REQUESTED

None

SUMMARY (Consider: history, reason for consideration now, alternatives evaluated, basis for recommendation)

Dispute Resolution Committtee Report. The report provides a monthly update on the number of appeals filed with the BWSR.

Dispute Resolution Report
August 12, 2011
By: Travis Germundson

There are presently 16 appeals pending. All of the appeals involve WCA except File 10-10. There have been no new appeals filed since the last report (June 22nd Board Meeting).

Format note: New appeals that have been filed since last report to the Board.
~~Appeals that have been decided since last report to the Board.~~

~~File 11-6 (6-9-11) This is an appeal of a restoration order in Kittson County. The appeal regards the draining and filling of wetlands associated with a private access road and ditch project. The appeal has been denied.~~

File 11-5 (4-13-11) This is an appeal of a forestry exemption decision in Carlton County. This involves the same location and similar issues as File 10-16. The LGU under a remand reversed their previous decision and denied the after-the-fact forestry exemption application for the construction of a forest logging road. Now that denial is being appealed by the Minnesota Timber Producers Association on behalf of the landowner. *A pre-hearing conference convened on July 26th and a verbal settlement agreement is being drafted.*

~~File 11-4 (2-13-11) This is an appeal of a restoration order in Aitkin County. The appeal regards the excavation, draining, and filling of wetlands resulting in over 2 acres of impact. Additional impacts from scope and effect of the new drainage ditch and lowering of culvert have not been calculated. The appeal has been placed in abeyance and the Restoration Order stayed for the submittal of supporting documentation and for the Technical Evaluation Panel to convene on site and develop written findings of fact. The appeal has been denied.~~

File 11-3 (2-11-11) This is an appeal of a restoration order in Waseca County. The appeal regards the draining and filling of approximately 8.3 acres of a Type 2 wetland. This involves the same location and similar issues as File 11-2. The appeal has been placed in abeyance and the restoration order stayed until there is a final decision on the appeal of the exemption and no loss determinations (File 11-2). The appeal has been combined with File 11-2 and will be processed as one decision. The briefing schedule has been set.

File 11-2 (1-24-11) This is an appeal of an exemption and no-loss determination in Waseca County. The appeal regards the denial of an exemption and no-loss application. A previous denial of the same exemption and no loss application had been appealed (File 8-4). The appeal was remanded for or further technical evaluation and a hearing, and now the current denial has been appealed. The appeal has been combined with File 11-3 and will be processed as one decision. The briefing schedule has been set.

File 11-1 (1-20-11) This is an appeal of a restoration order in Hennepin County. The appeal regards the filling of approximately 1.77 acres of wetland and 0.69 acres of excavation. The appeal has been placed in abeyance and the restoration order stayed until there is a final decision on an after-the-fact wetland application.

File 10-15 (11-29-10) This is an appeal of a restoration order in Mille Lacs County. The appeal regards the filling of approximately 5,800 square feet of wetland for lakeshore access and to create a larger recreational area. The appeal has been placed in abeyance for submittal of technical analyses of the onsite drainage modifications.

~~File 10-12 (8-27-10) This is an appeal of a restoration order in St. Louis County. The appeal regards the excavation and filling of approximately 43,394 square feet of wetland and the construction of over 1,000 feet of drainage ditches. The appeal has been placed in abeyance and the restoration order stayed to allow the LGU to respond to the data practices request and for the TEP to convene and develop written findings. The appellant has recently applied for an after-the-fact wetland application to retain the open water areas on the site. *The appeal has been dismissed. A Certificate of Satisfactory Replacement/Restoration has been issued.*~~

File 10-10 (6-10-10) This is an appeal filed under Minn. Stat. 103D.535 regarding an order of the managers of the Wild Rice Watershed District not to go forward with the Upper Becker Dam Enhancement Project as proposed. Appeals filed under 103D.535 require that the Board follow the Administrative Procedures Act. The Act requires that the hearing be conducted by an Administrative Laws Judge through the Office of Administrative Hearings. The appeal has been placed in abeyance pending settlement discussions. A verbal settlement agreement has been reached by the parties. (at the December 2001 Board meeting, Managers voted 6 to 1 to move forward with Option D)

File 10-7 (2-19-10) This is an appeal of a restoration order in Stearns County. The appeal regards draining and filling impacts to approximately 18.44 acres of Type2/3 wetland and 3.06 acres of Type 2 wetland. The appeal has been placed in abeyance and the restoration order stayed for submittal of "as built" or project information pertaining to a public drainage system.

File 10-3 (2-1-10) This is an appeal of a restoration order in Stearns County. The appeal regards the placement of agricultural drain tile and the straightening and rerouting of a county ditch that resulted in over 12 acres of wetland impacts. The appellant has granted BWSR additional time to make a decision on the appeal. No decision has been made on the appeal.

File 09-22 (10-02-09) This is an appeal of a restoration order in Carlton County. The appeal regards three separate investigation areas encompassing over 18 acres of wetland impacts from excavation, filling, and ditching. The replacement order has been stayed and the appeal has been placed in abeyance pending further technical work and for submittal of complete wetland replacement plan, exemption, or no-loss application.

File 09-13 (8-20-09) This is an appeal of an exemption decision in Otter Tail County. The appeal regard the denial of an exemption request for agricultural/drainage actives. A previous denial of the same exemption decision had been appealed (File 09-6). The appeal was remanded for further technical evaluation and a hearing, and now the current denial has been appealed. The appeal has been granted. A pre hearing conference convened on November 12, 2009. At which time parties agreed to hold off scheduling written briefs until the petition before NRCS is concluded. The appeal has been placed in abeyance by mutual agreement until there is a final decision by the Department of Agriculture National Appeals Division.

File 09-10 (7-9-09) This is an appeal of a banking plan application in Aitkin County. The appeal regards the LGU's denial of a banking plan application to restore 427.5 acres of wetlands through the use of exceptional natural resource value. The appeal has been accepted and pre-hearing conferences convened on October 13 and 30, and December 14, 2009. Settlement discussions are on hold while the appellant addresses permitting issues with the Corps of Engineers. The appeal has been placed in abeyance by mutual agreement on determining the viability of a new wetland banking plan application.

File 09-3 (2-20-09) This is an appeal of a replacement plan decision in Anoka County. The appeal regards the approval of a wetland replacement plan for 11,919 square feet of impacts associated with a residential development. The appeal has been placed in abeyance and the replacement plan decision stayed for submittal of a revised replacement plan application. The three owners are also in the process of splitting up the property.

File 08-9. (03/06/08) This is an appeal of a replacement order in Pine County. The appeal regards impacts to approximately 11.26 acres of wetland. The replacement order has been stayed and the appeal has been placed in abeyance pending disposition with the U.S. Dept of Justice.

File 06-23. (05/19/06) This is an appeal of a replacement plan decision in Kanabec County. The LGU denied the wetland replacement plan application. A previous denial of the same replacement plan application had been appealed, the appeal was remanded for a hearing, and now the current denial has been appealed. The appeal has been placed in abeyance pending the outcome of a lawsuit between the landowner and the county. The lawsuit concerns the county's possible noncompliance with the 60-day rule. The county prevailed in district court; however the decision was appealed to the Court of Appeals where the county again prevailed. An appeal to the Minnesota Supreme Court was denied review.

File 06-17. (05/27/06) This is an appeal of a replacement plan decision in the City of Montgomery in LeSueur County. The LGU denied an after-the-fact wetland replacement plan application based on a lack of sufficient reasons why the restoration could not be completed. The appeal was been remanded for further processing at the local level. The City of Montgomery has gradually been working on removing the debris and restoring the wetland in accordance with MPCA requirements.

File 05-1. (01/13/05) This is an appeal of a replacement plan decision by the Rice Creek Watershed District. The District previously made a decision that was appealed which resulted in a remand for an expanded TEP. Now there is an appeal of the decision made under remand since the decision differed from the TEP report. At issue are wetland delineation and the Comprehensive Wetland Protection and Management Plan that BWSR approved. After a hearing before the DRC, the board remanded the matter for new wetland delineation and for submission on an updated, complete replacement plan application. On 12-9-09 the District made a new wetland delineation decision. The applicant has not yet submitted an updated replacement plan application.

Draft Summary Table

Type of Decision	Total for Calendar Year 2010	Total for Calendar Year 2011
Order in favor of appellant	2	
Order not in favor of appellant	5	
Order Modified		
Order Remanded	1	
Order Place Appeal in Abeyance	5	3
Negotiated Settlement	1	
Withdrawn/Dismissed	3	

COMMITTEE RECOMMENDATIONS

Metro Water Planning Committee

1. Bassett Creek WMO Plan Amendment – Bob Burandt – ***DECISION ITEM***



BOARD MEETING AGENDA ITEM

AGENDA ITEM TITLE: Bassett Creek WMO Plan Amendment

Meeting Date: August 25, 2011
Agenda Category: [X] Committee Recommendation [] New Business [] Old Business
Item Type: [X] Decision [] Discussion [] Information
Section/Region: Metro
Contact: Brad Wozney, Board Conservationist
Prepared by: Brad Wozney, Board Conservationist
Reviewed by: Metro Water Planning Committee(s)
Presented by: Bob Burandt

[] Audio/Visual Equipment Needed for Agenda Item Presentation

Attachments: [] Resolution [X] Order [X] Map [] Other Supporting Information

Fiscal/Policy Impact

- [X] None [] General Fund Budget
[] Amended Policy Requested [] Capital Budget
[] New Policy Requested [] Outdoor Heritage Fund Budget
[] Clean Water Fund Budget
[] Other:

ACTION REQUESTED

Approval of Plan Amendment to the Bassett Creek Watershed Management Organization's Watershed Management Plan

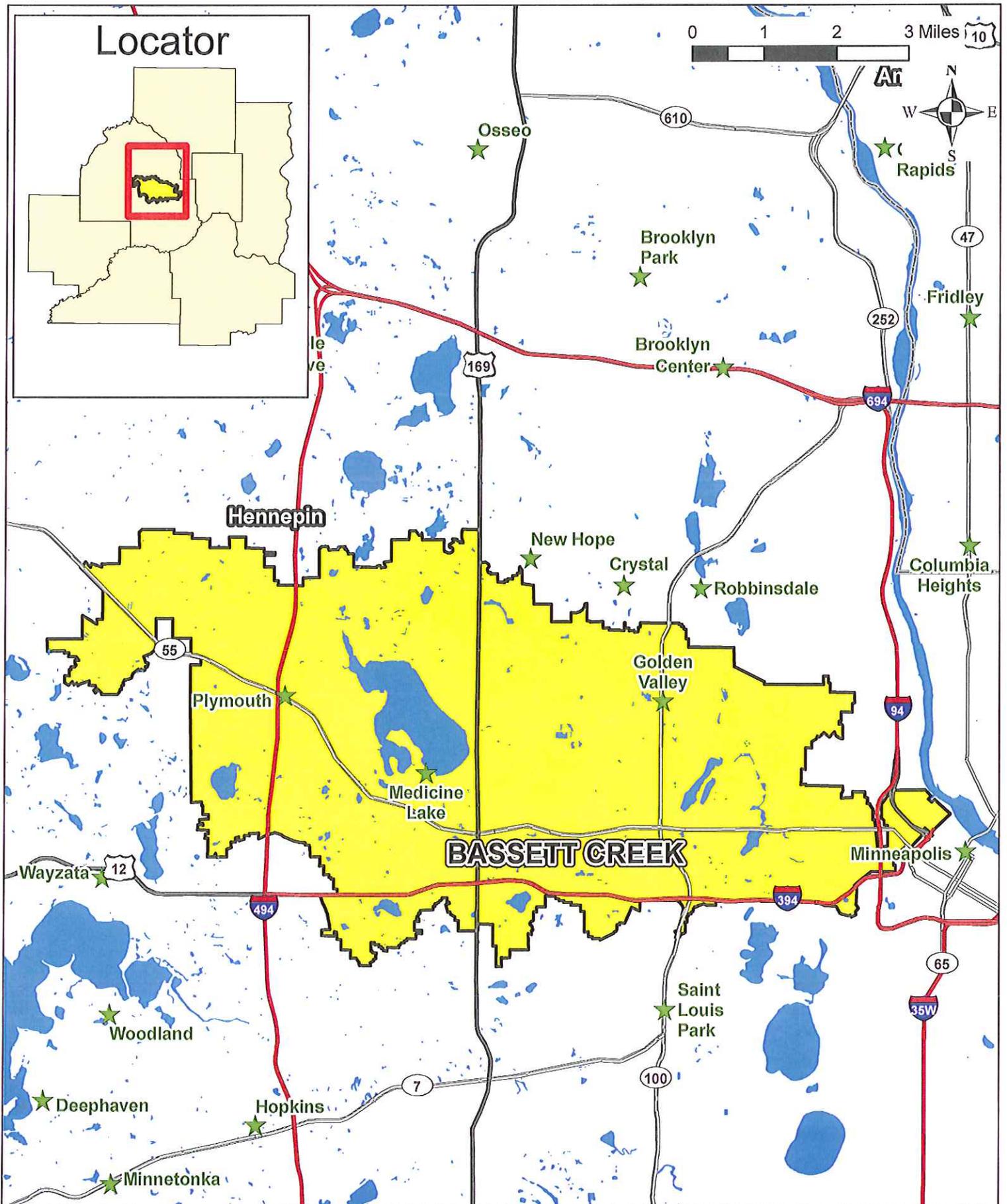
SUMMARY (Consider: history, reason for consideration now, alternatives evaluated, basis for recommendation)

The Bassett Creek WMO (Commission) is located in the heart of Hennepin County. It is bound by the Mississippi River WMO to the east, on the south and west by the Minnehaha Creek Watershed District, on the northwest by the Elm Creek WMO, and on the north by the Shingle Creek WMO. The watershed encompasses all or part of the following nine cities: Plymouth, Medicine Lake, Golden Valley, Robbinsdale, Crystal, New Hope, Minnetonka, St. Louis Park, and Minneapolis. Bassett Creek discharges into the Mississippi River in downtown Minneapolis below St. Anthony Falls. The watershed contains five major lakes and three creek branches. The Bassett Creek watershed covers 39.6 square miles and is predominantly fully developed (>90%). Scattered areas of redevelopment throughout the watershed are proposed.

The Bassett Creek Flood Control Commission was formed in 1968 primarily to study flooding issues in the watershed and adopted a watershed management plan in 1972. In 1984, the Commission was created after revising the Flood Control Commission's joint powers agreement. The Commission prepared its first generation watershed management plan that BWSR approved in July 1989. The second generation plan was approved by BWSR in August 2004. Subsequently, the Commission completed three minor amendments between years 2005 and 2007.

The proposed 2011 Amendment adds three new capital projects (one streambank and channel restoration, one lake outlet modification, and one water quality pond) to the Capital Improvement Program (Table 12-2) for a total cost of \$1,232,000. No comments were received during the formal comment period or at the public hearing that resulted in changes to the amendment. The Metro Water Planning Committee met on August 8, 2011. After review of the information, BWSR staff was in favor of and the Committee unanimously voted to recommend approval of the Plan Amendment to the full Board per the attached draft Order.

Bassett Creek Watershed Management Organization



Minnesota Board of Water and Soil Resources
520 Lafayette Road North
Saint Paul, Minnesota 55155

In the Matter of the review of the
Amendment to the Watershed Management
Plan for the **Bassett Creek Watershed
Management Organization**, pursuant to
Minnesota Statutes Section 103B.231,
Subdivision 11.

**ORDER
APPROVING
AMENDMENT TO
WATERSHED
MANAGEMENT PLAN**

Whereas, the Board of Commissioners of the Bassett Creek Watershed Management Organization (Commission) submitted a Watershed Management Plan Amendment (Amendment) dated August 2011, to the Minnesota Board of Water and Soil Resources (Board) pursuant to Minnesota Statutes Section 103B.231, Subd. 11, and;

Whereas, the Board has completed its review of the Amendment;

Now Therefore, the Board hereby makes the following Findings of Fact, Conclusions and Order:

FINDINGS OF FACT

1. **WMO Establishment.** The Bassett Creek Flood Control Commission was formed in 1968 primarily to study flooding issues in the watershed and adopted a watershed management plan in 1972. In 1984, the Bassett Creek Watershed Management Commission (Commission) was created after revising the Flood Control Commission's joint powers agreement. The Commission prepared its first generation watershed management plan that the Board approved in July 1989. The second generation plan was approved by the Board in August 2004. Subsequently, the Commission completed one major and three minor amendments between years 2005 and 2010.
2. **Authority to Plan.** The Metropolitan Surface Water Management Act requires the preparation of a watershed management plan for the subject watershed area which meets the requirements of Minnesota Statutes Sections 103B.201 to 103B.251. The watershed management plan may be amended according to Minnesota Statutes Section 103B.231, Subd. 11.
3. **Nature of the Watershed.** The Commission is located in the heart of Hennepin County. It is bound by the Mississippi River WMO to the east, on the south and west by the Minnehaha Creek Watershed District, on the northwest by the Elm Creek WMO, and on the north by Shingle Creek WMO. The watershed encompasses all or part of the following nine cities: Plymouth, Medicine Lake, Golden Valley, Robbinsdale, Crystal, New Hope, Minnetonka, St. Louis Park, and Minneapolis. Bassett Creek discharges into the Mississippi River in downtown Minneapolis below St. Anthony Falls. The watershed contains five major lakes and three creek branches. The Bassett Creek watershed covers

39.6 square miles and is predominantly fully developed. Scattered areas of redevelopment throughout the watershed are proposed.

4. **Amendment Development and Review.** The draft Amendment was submitted to the Board, other state agencies, and local governments for the required 60-day review on March 1, 2011. The Amendment adds three capital projects to the Commission's Capital Improvement Program. The Commission held a public hearing on June 16, 2011. No new suggested changes were offered during the comment period or at the hearing. The final draft Amendment was submitted to the Board and plan review agencies on August 3, 2011, for final review and approval.
5. **Metropolitan Council Review.** The Metropolitan Council was supportive of the amendment stating it is consistent with the Council's *Water Resources Management Policy Plan*.
6. **Department of Agriculture Review.** The MDA did not comment on the Amendment.
7. **Department of Health Review.** The MDH did not comment on the Amendment.
8. **Department of Natural Resources Review.** The DNR did not comment on the Amendment.
9. **Pollution Control Agency Review.** The PCA did not comment on the Amendment.
10. **Local Review.** The Commission circulated a copy of the draft Amendment to local units of government for their review pursuant to Minnesota Statutes Section 103B.231, Subd. 7, and received no comments.
11. **Board Review.** Board staff had no comments on the amendment and commended the Commission for maintaining a current capital improvement program.
12. **Highlights of the Plan Amendment.** The plan Amendment proposes to add three capital improvement projects to the Watershed Management Plan. The Amendment reflects the Commission's willingness to regularly review their implementation program and to amend the Plan as project opportunities arise.
13. **Metro Water Planning Committee Meeting.** The Board's Metro Water Planning Committee met on August 8, 2011, to review and discuss the Amendment. Those in attendance from the Board's Committee were Rebecca Flood, Faye Sleeper, Louise Smallidge, LuAnn Tolliver, and Robert Burandt as chair. Geoff Nash, Administrator of the Bassett Creek WMO, attended and summarized the capital projects included in the Amendment. Board staff in attendance were Metro Region Supervisor Jim Haertel and Board Conservationist Brad Wozney. Board staff recommended approval of the Amendment. After discussion, the Committee unanimously voted to recommend approval of the Amendment to the full Board.

CONCLUSIONS

1. All relevant substantive and procedural requirements of law and rule have been fulfilled.
2. The Board has proper jurisdiction in the matter of approving an Amendment to the Watershed Management Plan for the Bassett Creek Watershed Management Organization pursuant to Minnesota Statutes Section 103B.231, Subd. 11.
3. The Bassett Creek Watershed Management Organization's Amendment attached to this Order defines the need and purpose of the Plan changes and the methods of financing.
4. The attached Amendment is in conformance with the requirements of Minnesota Statutes Sections 103B.201 to 103B.251.

ORDER

The Board hereby approves the attached Amendment dated August 2011 to the Bassett Creek Watershed Management Organization Watershed Management Plan.

Dated at Saint Paul, Minnesota this 25th day of August 2011.

MINNESOTA BOARD OF WATER AND SOIL RESOURCES

BY: Brian Napstad, Chair

COMMITTEE RECOMMENDATIONS
Northern Water Planning Committee

1. Petition for Boundary Change; Sand Hill River Watershed District – Brian Dwight -
DECISION ITEM



BOARD MEETING AGENDA ITEM

AGENDA ITEM TITLE: Sand Hill River WD Boundary Change Petition

Meeting Date: August 25, 2011
Agenda Category: [X] Committee Recommendation [] New Business [] Old Business
Item Type: [] Decision [] Discussion [] Information
Section/Region: North Region
Contact: Brian Dwight
Prepared by: Brian Dwight
Reviewed by: Northern Water Planning Committee 8/24 Committee(s)
Presented by: TBD at Aug. 24 Northern Planning Comm. Mtg.

[] Audio/Visual Equipment Needed for Agenda Item Presentation

Attachments: [] Resolution [X] Order [X] Map [X] Other Supporting Information

Fiscal/Policy Impact

- [X] None [] General Fund Budget
[] Amended Policy Requested [] Capital Budget
[] New Policy Requested [] Outdoor Heritage Fund Budget
[] Other: [] Clean Water Fund Budget

ACTION REQUESTED

Approval of Order for Boundary Change

SUMMARY (Consider: history, reason for consideration now, alternatives evaluated, basis for recommendation)

This petition is requesting to make boundary adjustments between three adjoining Watershed Districts, the Sand Hill River WD (SHR WD), the Red Lake WD (RL WD), and the Wild Rice WD (WR WD). It has been known for several years that the boundary between the SHR WD and RL WD was inaccurate but until the availability of LIDAR information it was next to impossible to (with any improved accuracy) make the overall needed corrections. With the use of LIDAR, representatives from the SHR WD and the RL WD where able to make these adjustments with a high level of confidence and agreement. The SHR WD proceeded to rectify its common boundary with the WR WD as well. Both the RL WD and WR WD have reviewed the proposed boundary changes and have submitted supporting resolutions with the SHR WD petition.

Minnesota Board of Water and Soil Resources
520 Lafayette Road North
St. Paul, Minnesota 55155

In the Matter of the Boundary Change for the
Sand Hill River Watershed District pursuant
to Minnesota Statutes § 103D.251

**ORDER
BOUNDARY CHANGE**

Whereas, the Board of Managers of the Sand Hill River Watershed District (SHRWD) filed a Petition dated June 7, 2011 with the Board of Water and Soil Resources (Board) on June 9, 2011 to change the common boundaries between the SHRWD, the Red Lake Watershed District (RLWD), and the Wild Rice Watershed District (WRWD) pursuant to Minn. Stat. § 103D.251, and;

Whereas, the Board has completed its review of the Petition;

Now Therefore, the Board hereby makes the following Findings of Fact, Conclusions, and Order.

FINDINGS OF FACT

1. **Petition.** The Petition to change the common boundaries of the SHRWD, the RLWD, and the WRWD was filed by the SHRWD with the Board on June 9, 2011. The Petition was accompanied with maps and data tables indicating the areas and acres affected and supporting resolutions from the RLWD and WRWD.
2. **Property Description.** The territory included in the boundary change petition is located in multiple areas along the common boundaries of the SHRWD, the WRWD and the RLWD. The acres affected by this boundary change total 29,405. The Petitioned Area is depicted on maps and data tables attached to the petition.
3. **Reasons for Boundary Change.** With the use of Light Detection And Ranging (LIDAR) the SHRWD in consultation with the other watershed districts were able to determine the watershed boundary in question with a high level of accuracy. The proposed boundary change would achieve a more accurate alignment between the hydrologic and legal boundaries of the SHRWD, the RLWD and the WRWD.

4. **Board of Managers Resolution.** A Resolution authorizing the boundary change Petition was adopted by the Board of Managers of the SHRWD on June 7, 2011. Supporting resolutions to the petition from the RLWD and the WRWD were signed on May 26, 2011 and June 14, 2011 respectively.
5. **Notice of Filing.** Legal Notice of Filing of the proposed boundary change, pursuant to Minn. Stat. § 103D.105 Subd. 2., was published in the Crookston Daily Times on June 26, and July 5, 2011, and in the Norman County Index and The 13 Towns on June 28, and July 5, 2011, and in the Mahnomen Pioneer on June 30, and July 7, 2011. Further, a copy of the notice of filing and map was mailed to several addressees including, Polk, Norman, and Mahnomen County Auditors and Administrators, Soil and Water Conservation Districts, City of Fosston, and representatives for the Watershed Districts.
6. **Public Hearing.** The Legal Notice of Filing was published pursuant to Minn. Stat. § 103D.105, Subd.2, which requires within 30 days of the last date of publication of the Notice of Filing of the Petition that at least one request for hearing be received by the Board before a hearing will be held. No requests for hearing and no comments were received during the specified period of time and no hearing was held.
7. **Board Staff Review.** In review of the documentation provided and in consultation with the SHRWD, RLWD and the WRWD board staff recommended approval of the petitioned boundary changes. The requested boundary change is consistent with the purposes and requirements of Minn. Stat. § 103D.251.
8. **Northern Water Planning Committee.** The Northern Water Planning Committee met on August 24, 2011, based on staff review and not receiving oral or written comments concerning this matter with a unanimous vote recommended to the full Board that the SHRWD, RLWD, and the WRWD boundaries be changed as proposed in the Petition.

CONCLUSIONS

1. The Petition for boundary change of the SHRWD, RLWD, and WRWD is valid in accordance with Minn. Stat. §103D.251.
2. Proper notice was given and public hearing was not held in accordance with applicable laws.
3. All relevant substantive and procedural requirements of law and rule have been fulfilled.
4. The Board has proper jurisdiction in the matter of ordering a watershed district boundary change.
5. The requested boundary change is consistent with the purpose and the requirements of Minn. Stat. §103D.251.
6. The boundary change as proposed in the Petition would be for the public welfare and public interest and would advance the purpose of Minnesota Statutes Chapter 103D.

7. The boundaries of the SHRWD, RLWD and the WRWD as proposed in the Petition are more accurately based on the hydrology of the subject area than the present boundaries.
8. The proposed boundary change should be approved per the Petition.

ORDER

The Board hereby orders that the boundaries of the SHRWD, the RLWD, and the WRWD are changed per the Petition as depicted on the maps attached to this Order and made a part hereof including the data sets the maps were created from. The SHRWD, RLWD, and WRWD watershed district plans should be amended within one year to include the boundary changes.

Dated at Little Falls, Minnesota this 25 day of August, 2011.

MINNESOTA BOARD OF WATER AND SOIL RESOURCES

By: _____
Brian Napstad, Chair

COMMITTEE RECOMMENDATIONS

Grants Program & Policy Committee

1. Proposed FY 2012 Natural Resources Block Grant – Dave Weirens –
DECISION ITEM
2. Proposed FY12 SWCD Grant Allocations – Dave Weirens – ***DECISION ITEM***
3. Cooperative Weed Management Area Competitive Grants – Dan Shaw –
DECISION ITEM



BOARD MEETING AGENDA ITEM

AGENDA ITEM TITLE: FY '12 NATURAL RESOURCES BLOCK GRANT

Meeting Date: August 25, 2011

Agenda Category: Committee Recommendation New Business Old Business
 Item Type: Decision Discussion Information

Section/Region: LAND & WATER

Contact: WAYNE

Prepared by: Wayne Zellmer

Reviewed by: GRANTS PROGRAM & POLICY Committee(s)

Presented by: Dave Weirens or Wayne Zellmer

Audio/Visual Equipment Needed for Agenda Item Presentation

Attachments: Resolution Order Map Other Supporting Information

Fiscal/Policy Impact

- None
- Amended Policy Requested
- New Policy Requested
- Other: _____
- General Fund Budget
- Capital Budget
- Outdoor Heritage Fund Budget
- Clean Water Fund Budget

ACTION REQUESTED

Approval of proposed '12 NRBG allocations.

SUMMARY *(Consider: history, reason for consideration now, alternatives evaluated, basis for recommendation)*

The 2011 Legislature has appropriated funding for the '12 Natural Resources Block Grant (NRBG) to provide assistance to local governments to implement state natural resource programs. These programs are: Comprehensive Local Water Management, the Wetland Conservation Act, the DNR Shoreland Management, the MPCA County Feedlot, and the MPCA/BWSR Subsurface Sewage Treatment Systems. The Grants Program & Policy Committee forwards this recommendation.

PROPOSED FY 2012 NATURAL RESOURCES BLOCK GRANT

The Natural Resources Block Grant (NRBG) provides assistance to local governments to implement state natural resource programs. These programs are: Comprehensive Local Water Management, the Wetland Conservation Act, the DNR Shoreland Management, the MPCA County Feedlot, and the MPCA/BWSR Subsurface Sewage Treatment Systems.

The NRBG is a composite base grant generally formulated to reflect need/activity of these programs in all counties. This grant is not competitive and all counties are eligible for any or all of the five grant program components.

FUNDING

The 2011 Legislature in their 1st Special Session, Omnibus Environment Energy and Natural Resources Finance Bill, Article 1, Section 5:

20.3 \$3,423,000 the first year and \$3,423,000 the
20.4 second year are for natural resources block
20.5 grants to local governments.

	\$3.423 M (General Fund)
1. Local Water Management	\$1.139 M
2. Wetland Conservation Act	\$1.906 M
3. DNR Shoreland	\$.377 M

Appropriation Reduction: The 2011 Legislature reduced this FY 2012-13 biennial appropriation 2.9% from the FY 2010-11 base amount. There was also a legislative reduction during the FY 2010-11 biennium. However, *all* of that reduction was taken in FY 2011 because the FY 2010 grants had already gone out.

Since the current biennial reduction will be applied in both years of this biennium, Counties will actually receive a small proportional increase in these grants compared to FY 2011.

Local governmental units will have the flexibility of determining the amount of the total grant allocation of these three Programs, to allocate to each of their programs locally. The basis for determining match will not change.

4. MPCA/BWSR Subsurface Sewage Treatment Systems (SSTS) \$1.629 M MPCA, General Fund - \$.129 M

The 2011 Legislature in their 1st Special Session, Omnibus Environment Energy and Natural Resources Finance Bill, Article 1, Section 3, Subd. 2:

4.19 \$375,000 the first year and \$375,000 the
4.20 second year are from the environmental
4.21 fund for subsurface sewage treatment system
4.22 (SSTS) administration and grants. Of this
4.23 amount, \$80,000 each year is for assistance

4.24 to counties through grants for SSTS program

4.25 administration.

MPCA will also provide an additional \$49,000 from another source.

BWSR, Clean Water Fund - \$1.5 M

The 2011 Legislature in their 1st Special Session, Omnibus Legacy Bill, Article 2, Section 7 (b)

44.13 (b) \$3,000,000 the first year and \$3,000,000

44.14 the second year are for targeted local

44.15 resource protection and enhancement grants.

44.16 The board shall give priority consideration

44.17 to projects and practices that complement,

44.18 supplement, or exceed current state standards

44.19 for protection, enhancement, and restoration

44.20 of water quality in lakes, rivers, and streams

44.21 or that protect groundwater from degradation.

44.22 Of this amount, at least \$1,500,000 each year

44.23 is for county SSTS implementation.

5. MPCA County Feedlot Program - \$1.689 M

The 2011 Legislature in their 1st Special Session, Omnibus Environment Energy and Natural Resources Finance Bill, Article 1, Section 3, Subd. 2:

3.19 \$1,959,000 the first year and \$1,959,000

3.20 the second year are for grants to delegated

3.21 counties to administer the county feedlot

3.22 program under Minnesota Statutes, section

3.23 116.0711, subdivisions 2 and 3.

SELECTED PROGRAM HIGHLIGHTS

1. Local Water Management - \$1,139,156

This component is for implementing comprehensive local water plans. A statutory local levy match or cash equivalent is required that will generate \$1.5 M on a statewide basis. This individual county amount is determined from a county's equalized taxable net tax capacity, as determined by the Dept. of Revenue. Counties must have a BWSR approved locally adopted comprehensive local water plan.

2. Wetland Conservation Act - \$1,906,472

This component is for the local administration of the WCA. A local 1:1 match is required. The grant amount is formula derived from a base amount of county WCA activity. This formula was approved by BWSR at their April 2003 Meeting. The formula includes the following factors:

- Number of landowner contacts resulting in mitigation or replacement
- Number of cease and desist orders & restoration orders issued
- Change in population

- Amount of wetlands on non-public lands
- Amount of poorly drained soils on non-public lands
- Amount of shoreland on non-public lands

Of this amount, SWCDs are entitled to receive at least 15% or \$5,000, whichever is greater, for performing mandated WCA activities.

3. DNR Shoreland - \$377,372

This component is for the administration of state approved Shoreland management programs. It is administered at the state level by the DNR. A local 1:1 match is required. The grant amount is derived from a base estimated amount of county Shoreland activity based on:

- Shoreline miles of lakes and rivers
- Amount of private lands
- Population

4. MPCA County Feedlot Program - \$1,689,179

This component is for county administration of the MPCA Feedlot Program. All counties that have received delegation from MPCA to administer this Program are eligible to apply. A local .7:1 match is required. Grant amounts are based on the grant formula that includes the following highlights:

- Grants are based on the number of feedlots with 10 or more animal units (AU) in shoreland areas or 50 or more AUs in non-shoreland areas, and that are currently registered.
- The base grant funding rate for 2012 is approximately \$89.05/feedlot. This rate is the same as FY '11.
- With several exceptions, January 1, 2010 Registration Update Data, as recorded on eLINK, has been used as the number of feedlots eligible for funding.
- In addition to the projected grant amounts shown, counties will be eligible to earn an incentive award. The incentive is based on the amount of work performed by the county during the program year. A minimum of ten percent of the legislative appropriation is reserved for performance credit awards. These awards are based on County Feedlot Program Performance, represented as Performance Credits. Performance Credits are determined from the County Feedlot Officer and Performance Credit Report.

5. MPCA/BWSR County Subsurface Sewage Treatment Systems Program - \$1,628,926

All counties are required to pass ordinances regulating SSTS countywide. All counties that have enacted countywide ordinances and have a BWSR approved locally adopted comprehensive local water plan are eligible to receive this grant. No local match is required. Grant amount of \$18,941 is determined by equal county allocations.

Recommendation

The Grants Program & Policy Committee recommends Board approval of the Proposed FY '12 Natural Resources Block Grant allocations as listed on the attached spreadsheet *PROPOSED FY '12 NATURAL RESOURCES BLOCK GRANTS*.

NOTE: Individual MPCA County Feedlot Base Grant amounts have not been determined by the Agency at this time. Determinations are anticipated in early September. The Board will be informed when determinations have been made.

PROPOSED FY'12 NATURAL RESOURCES BLOCK GRANTS

PROPOSED FY '12

COUNTY	\$1,139 M		\$1,906 M		\$3,423 M		\$3,377 M		\$1,629 M		\$1,689 M	
	CLWM BASE GRANT		WCA BASE GRANT		SHORELAND BASE GRANT		SSTS BASE GRANT		FEEDLOT BASE GRANT			
AITKIN	\$13,888		\$33,241		\$10,786		\$18,941		TBD			
ANOKA	\$8,094		\$63,192		\$2,615		\$18,941		TBD			
BECKER	\$13,071		\$24,238		\$10,739		\$18,941		TBD			
BELTRAMI	\$13,688		\$64,601		\$5,505		\$18,941		TBD			
BENTON	\$13,271		\$31,599		\$3,286		\$18,941		TBD			
BIG STONE	\$15,711		\$8,778		\$2,690		\$18,941		TBD			
BLUE EARTH	\$10,023		\$18,178		\$3,243		\$18,941		TBD			
BROWN	\$13,633		\$8,778		\$2,675		\$18,941		TBD			
CARLTON	\$13,349		\$22,507		\$3,927		\$18,941		TBD			
CARVER	\$8,094		\$31,599		\$2,615		\$18,941		TBD			
CASS	\$10,502		\$44,766		\$10,699		\$18,941		TBD			
CHIPPEWA	\$14,881		\$8,778		\$2,625		\$18,941		TBD			
CHISAGO	\$11,243		\$27,700		\$4,943		\$18,941		TBD			
CLAY	\$12,673		\$16,447		\$2,944		\$18,941		TBD			
CLEARWATER	\$15,256		\$19,909		\$3,163		\$18,941		TBD			
COOK	\$14,832		\$12,985		\$4,196		\$18,941		TBD			
COTTONWOOD	\$14,844		\$8,778		\$2,772		\$18,941		TBD			
CROW WING	\$8,094		\$38,088		\$19,128		\$18,941		TBD			
DAKOTA	\$8,094		\$52,804		\$2,615		\$18,941		TBD			
DODGE	\$14,484		\$16,444		\$2,675		\$18,941		TBD			
DOUGLAS	\$12,077		\$21,641		\$8,544		\$18,941		TBD			
FARIBAUT	\$14,550		\$8,778		\$2,735		\$18,941		TBD			
FILLMORE	\$14,278		\$8,778		\$2,692		\$18,941		TBD			
FREEBORN	\$13,120		\$8,778		\$3,139		\$18,941		TBD			
GOODHUE	\$9,433		\$16,447		\$2,772		\$18,941		TBD			
GRANT	\$15,503		\$13,850		\$3,056		\$18,941		TBD			
HENNEPIN	\$8,094		\$57,133		\$0		\$18,941		TBD			
HOUSTON	\$14,699		\$12,985		\$2,725		\$18,941		TBD			
HUBBARD	\$13,245		\$25,103		\$8,434		\$18,941		TBD			
ISANTI	\$13,251		\$25,103		\$4,004		\$18,941		TBD			
ITASCA	\$10,447		\$44,148		\$10,107		\$18,941		TBD			
JACKSON	\$14,717		\$8,778		\$3,011		\$18,941		TBD			
KANABEC	\$15,071		\$25,103		\$4,090		\$18,941		TBD			
KANDIYOHI	\$12,023		\$21,641		\$6,753		\$18,941		TBD			
KITSON	\$15,279		\$16,447		\$2,647		\$18,941		TBD			
KOOCHICHING	\$15,025		\$28,913		\$2,722		\$18,941		TBD			
LAC QUI PARLE	\$15,453		\$8,778		\$2,629		\$18,941		TBD			
LAKE	\$14,736		\$16,447		\$4,614		\$18,941		TBD			
LAKE OF THE WOODS	\$15,809		\$33,760		\$3,492		\$18,941		TBD			
LE SUEUR	\$13,501		\$16,447		\$4,918		\$18,941		TBD			
LINCOLN	\$15,488		\$8,778		\$2,768		\$18,941		TBD			
LYON	\$13,689		\$8,778		\$2,738		\$18,941		TBD			
MCLEOD	\$12,642		\$16,447		\$2,988		\$18,941		TBD			
MAHONMEN	\$15,838		\$12,985		\$3,360		\$18,941		TBD			
MARSHALL	\$14,993		\$20,308		\$3,615		\$18,941		TBD			
MARTIN	\$13,697		\$8,778		\$3,024		\$18,941		TBD			
MEEKER	\$13,990		\$19,044		\$4,735		\$18,941		TBD			
MILLE LACS	\$14,361		\$22,507		\$4,808		\$18,941		TBD			
MORRISON	\$13,609		\$30,298		\$3,945		\$18,941		TBD			
MOWER	\$13,047		\$12,985		\$3,264		\$18,941		TBD			

PROPOSED FY12 NATURAL RESOURCES BLOCK GRANTS

PROPOSED FY '12

COUNTY	\$1,139 M		\$1,906 M		\$377 M		\$1,629 M		\$1,689 M	
	CLWM BASE GRANT	WCA BASE GRANT	SHORELAND BASE GRANT	SSTS BASE GRANT	FEEDLOT BASE GRANT					
MURRAY	\$15,050	\$8,778	\$3,221	\$18,941	TBD					
NICOLLET	\$13,156	\$16,447	\$2,682	\$18,941	TBD					
NOBLES	\$14,402	\$8,778	\$2,661	\$18,941	TBD					
NORMAN	\$15,541	\$12,985	\$2,624	\$18,941	TBD					
OLMSTED	\$8,094	\$25,103	\$3,149	\$18,941	TBD					
OTTER TAIL	\$9,824	\$59,729	\$17,747	\$18,941	TBD					
PENNINGTON	\$15,341	\$16,447	\$2,833	\$18,941	TBD					
PINE	\$13,855	\$34,626	\$5,899	\$18,941	TBD					
PIPESTONE	\$15,247	\$8,778	\$2,615	\$18,941	TBD					
POLK	\$13,468	\$21,641	\$3,457	\$18,941	TBD					
POPE	\$15,095	\$15,581	\$4,250	\$18,941	TBD					
RAMSEY	\$8,094	\$16,677	\$0	\$0	TBD					
RED LAKE	\$15,857	\$12,985	\$2,873	\$18,941	TBD					
REDWOOD	\$14,472	\$10,387	\$2,615	\$18,941	TBD					
RENVILLE	\$14,047	\$8,778	\$2,662	\$18,941	TBD					
RICE	\$10,457	\$24,238	\$4,189	\$18,941	TBD					
ROCK	\$15,175	\$8,778	\$2,615	\$18,941	TBD					
ROSEAU	\$15,131	\$24,238	\$2,697	\$18,941	TBD					
ST. LOUIS	\$8,094	\$75,657	\$19,936	\$18,941	TBD					
SCOTT	\$8,094	\$41,551	\$2,615	\$18,941	TBD					
SHERBURNE	\$8,094	\$31,599	\$4,872	\$18,941	TBD					
SIBLEY	\$14,615	\$13,452	\$2,700	\$18,941	TBD					
STEARNS	\$8,094	\$45,879	\$9,003	\$18,941	TBD					
STEELE	\$12,460	\$12,118	\$2,867	\$18,941	TBD					
STEVENS	\$15,305	\$8,778	\$2,728	\$18,941	TBD					
SWIFT	\$15,051	\$12,118	\$2,744	\$18,941	TBD					
TODD	\$14,676	\$21,641	\$4,933	\$18,941	TBD					
TRAVERSE	\$15,585	\$8,778	\$2,804	\$18,941	TBD					
WABASHA	\$14,177	\$12,118	\$3,518	\$18,941	TBD					
WADENA	\$15,390	\$19,909	\$3,084	\$18,941	TBD					
WASECA	\$14,271	\$12,118	\$3,006	\$18,941	TBD					
WASHINGTON	\$8,094	\$41,551	\$2,615	\$18,941	TBD					
WATONWAN	\$15,108	\$8,778	\$2,733	\$18,941	TBD					
WILKIN	\$15,232	\$8,778	\$2,632	\$18,941	TBD					
WINONA	\$11,847	\$12,118	\$2,652	\$18,941	TBD					
WRIGHT	\$8,094	\$42,416	\$9,339	\$18,941	TBD					
YELLOW MEDICINE	\$15,175	\$8,778	\$2,629	\$18,941	TBD					
TOTALS	\$1,139,156	\$1,906,472	\$377,372	\$1,628,926	\$1,689,179					

Board Resolution # _____

FY '12 Natural Resources Block Grant Authorization

WHEREAS, the Natural Resources Block Grant (NRBG), administered by the Board of Water and Soil Resources (BWSR), provides assistance to local governments to implement the state natural resource programs of Comprehensive Local Water Management, the Wetland Conservation Act, the DNR Shoreland Management, the MPCA County Feedlot, and the MPCA Subsurface Sewage Treatment Systems; and,

WHEREAS, Laws of Minnesota 2011, 1st Special Session, Chapter 2, Article 1, Section 5 (LWM, WCA, DNR Shoreland), and Section 3, Subd. 2 (MPCA-SSTS, MPCA-Feedlot) appropriated FY 2012 Natural Resources Block Grant funds to BWSR and MPCA; and,

WHEREAS, Laws of Minnesota 2011, 1st Special Session, Chapter 6, Article 2, Section 7 (b), appropriated Clean Water Funds to the Board for SSTS Base Grants; and,

WHEREAS, the Grants Program & Policy Committee reviewed the proposed NRBG allocations on August 3, 2011.

NOW THEREFORE BE IT RESOLVED, the BWSR hereby authorizes staff to allocate appropriate individual grant amounts to counties meeting the NRBG Program requirements, as determined by the BWSR, MPCA, and DNR, and indicated on the attached spreadsheet *PROPOSED FY'12 NATURAL RESOURCES BLOCK GRANTS*; totaling:

LWM	\$1,139,156
WCA	\$1,906,472
DNR Shoreland	\$377,372
MPCA Feedlot Base	\$1,689,179
MPCA SSTS	\$1,628,926

AND, for Local Water Management, Wetland Conservation Act, and DNR Shoreland Programs, local governmental units will have the flexibility to determine the allocation of these funds among these programs.

Brian Napstad, Chair
Board of Water and Soil Resources

Date: _____

Attachment: *PROPOSED FY'12 NATURAL RESOURCES BLOCK GRANTS*



BOARD MEETING AGENDA ITEM

AGENDA ITEM TITLE: FY '12 SWCD GRANT ALLOCATIONS

Meeting Date: August 25, 2011
Agenda Category: Committee Recommendation New Business Old Business
Item Type: Decision Discussion Information
Section/Region: LAND & WATER
Contact: Wayne Zellmer
Prepared by: Wayne Zellmer
Reviewed by: GRANTS PROGRAM & POLICY Committee(s)
Presented by: Dave Weirens

Audio/Visual Equipment Needed for Agenda Item Presentation

Attachments: Resolution Order Map Other Supporting Information

Fiscal/Policy Impact

- None
- Amended Policy Requested
- New Policy Requested
- General Fund Budget
- Capital Budget
- Outdoor Heritage Fund Budget
- Clean Water Fund Budget
- Other: _____

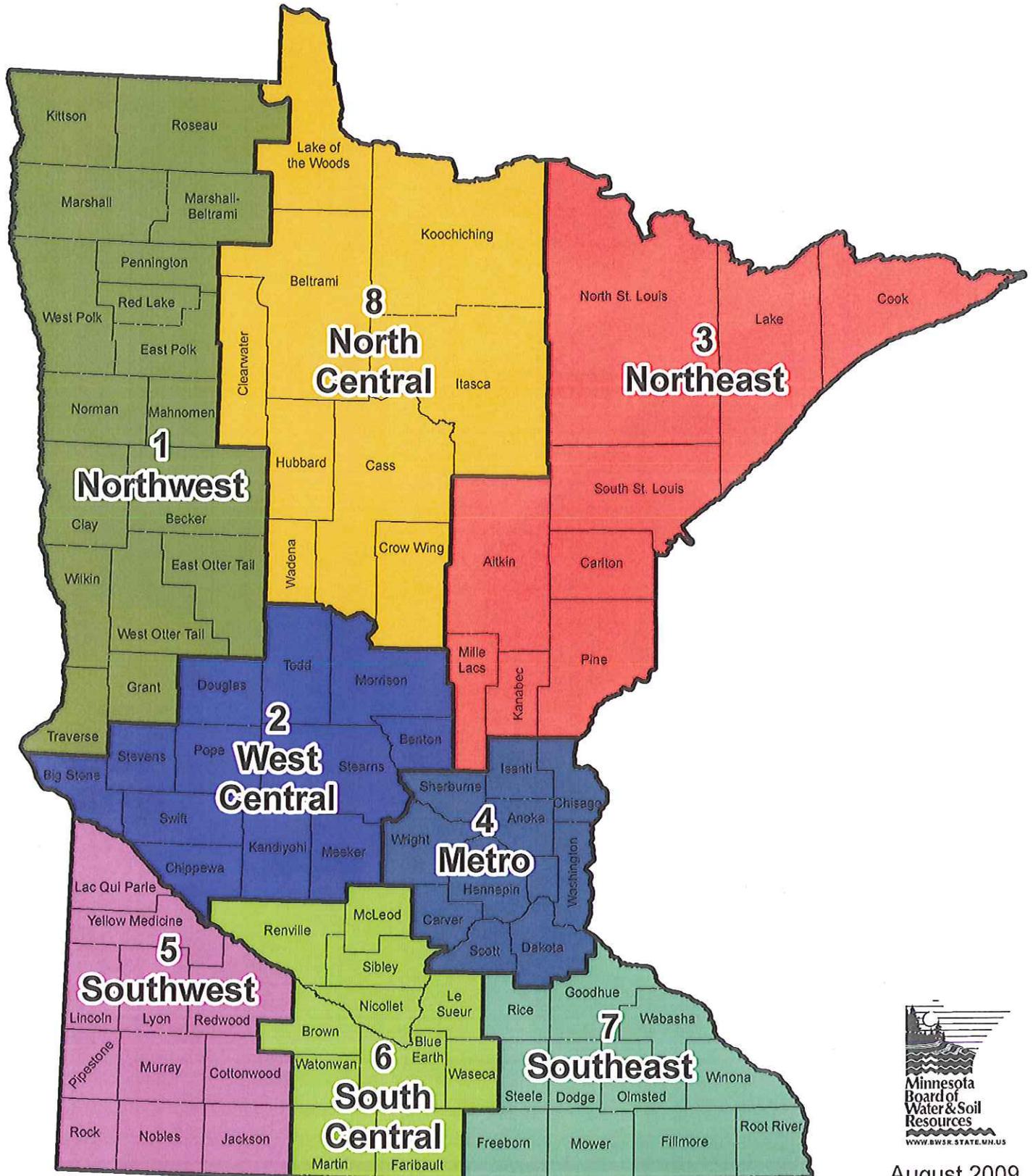
ACTION REQUESTED

Approval of proposed FY '12 SWCD allocations .

SUMMARY (Consider: history, reason for consideration now, alternatives evaluated, basis for recommendation)

The 2011 Legislature has appropriated funding for the '12 SWCD Conservation Delivery Programs; Conservation Delivery, Easement Delivery, and Non Point Engineering Assistance, and Cost Share Program. The Grants Program & Policy Committee forwards recommendations for individual SWCD allocations.

Minnesota Association of Soil & Water Conservation Districts & SWCD Technical Service Areas



August 2009

FY 2012 SOIL AND WATER CONSERVATION DISTRICT

GRANT ALLOCATIONS

PROPOSED FY '12 SWCD CONSERVATION DELIVERY GRANTS - \$3.116 M

Conservation Delivery	\$1.765 M
Easement Delivery	\$.291 M
Non Point Engineering Assistance	\$1.060 M

The 2011 Legislature in their 1st Special Session, Omnibus Environment Energy and Natural Resources Finance Bill, Article 1, Section 5:

20.18 \$3,116,000 the first year and \$3,116,000
20.19 the second year are for grants requested
20.20 by soil and water conservation districts for
20.21 general purposes, nonpoint engineering, and
20.22 implementation of the reinvest in Minnesota
20.23 reserve program.

Appropriation Reduction: The 2011 Legislature in their 1st Special Session reduced this FY 2012-13 biennial appropriation 2.2% from the FY 2010-11 base amount. There was also a legislative reduction during the FY 2010-11 biennium. However, *all* of that reduction was taken in FY'2011 because the FY 2010 grants had already gone out.

Since the current biennial reduction will be applied in both years of this biennium, SWCDs will actually receive a small increase in their grants compared to FY 2011.

Conservation Delivery Grants - \$1,764,033

Conservation Delivery Grants provide each Soil and Water Conservation District with funds for the general administration and operation of the district. These administrative and operational costs include paying for the costs of: employing staff, office space, transportation, postage and utilities, and supervisors' compensation and expenses.

Grant amounts are determined by applying a proportional increase to FY '11 allocations, and are listed on the attachment *PROPOSED FY '12 SWCD GRANTS*.

Easement Delivery Grants - \$290,996

This grant amount is to assist each SWCD with their site inspection costs and other miscellaneous management activities associated with the easements in their county. These activities include ownership changes, staking boundaries, conservation plan revisions, and assisting landowners with ongoing maintenance of installed conservation practices.

The BWSR currently holds 5,315 conservation easements on 203,384 acres throughout the state. SWCDs range from a low of 0 easements in 12 SWCDs, to a high of 405 easements in Renville SWCD. The grant amount for FY '12 is based on \$54.75 per easement.

The attached spreadsheet lists individual SWCD grants proposed for each SWCD (# of easements in each SWCD x \$54.75) – *FY12 Easement Delivery Grants*.

Non Point Engineering Assistance - \$1,060,000

The Non Point Engineering Assistance (NPEA) Grants are allocated annually to the NPEA (TSA) Joint Powers Boards for the purpose of providing technical assistance to landowners to apply conservation practices.

This Grant Program is proposed be implemented according to the August 2008 BWSR adopted *CTAC Short-Term Consensus Recommendation to Address Structure and Financial Challenges of the NPEA Program Proposed Clarifications by Recommendations Work Group*

The following policy from this Recommendation directs the FY '12 allocations as follows:

1. \$70,000 per 1 FTE engineer (TSA staff or contracted)
2. \$50,000 per 1 FTE technician (TSA staff or contracted)
3. Maximum annual grant amount for staff or contracted engineering services = \$120,000 per TSA. If less than the maximum is requested by one or more TSAs, the difference is split equally among all TSAs.
4. Additional \$5,000 per Host and/or Fiscal Agent SWCD (up to 2 Host SWCDs per TSA). The TSA decides how to distribute between Host and Fiscal Agent SWCD and Host-only SWCD.
5. 1 Fiscal Agent SWCD per TSA must be a Host SWCD, if the TSA has staff.
6. In order to help develop and maintain consistency across TSAs, the remaining state funding (estimate \$40,000/year, depending on number of Host SWCDs statewide) is used for NPEA staff training, computer hardware, software, and survey equipment and associated costs. This is based on an annual plan developed by NPEA staff and BWSR and coordinated with TSAs prior to grant allocations for current fiscal year.
7. Minimum 10% cash local share, from other than NPEA grant \$, for engineering assistance in the TSA.

Local share does not include in-kind services, but can include local, other state and federal funding for shared technical assistance to and through the TSA SWCDs, such as:

- Fees for services (from landowners, or other sources)
- Member SWCD cash contributions
- Federal TSP funding
- Federal grant funds
- Other state programs

- Gifts and donations

FY '12 NPEA Grants are proposed to be allocated according to the Board adopted policy as follows:

NPEA Area	Base Grant	Host/Fiscal Agent SWCD	Equipment	Total Grant
1	\$120,000	\$10,000	\$20,000	\$150,000
2	\$120,000	\$5,000	\$0	\$125,000
3	\$120,000	\$10,000	\$0	\$130,000
4	\$120,000	\$5,000	\$0	\$125,000
5	\$120,000	\$10,000	\$0	\$130,000
6	\$120,000	\$5,000	\$20,000	\$145,000
7	\$120,000	\$10,000	\$0	\$130,000
8	\$120,000	\$5,000	\$0	\$125,000
TOTAL				\$1,060,000

PROPOSED FY'12 SWCD STATE COST SHARE GRANTS - \$1.56 M

The 2011 Legislature in their 1st Special Session, Omnibus Environment Energy and Natural Resources Finance Bill, Article 1, Section 5:

20.33 \$1,560,000 the first year and \$1,560,000
 20.34 the second year are for grants to soil and
 20.35 water conservation districts for cost-sharing
 21.1 contracts for erosion control, water quality
 21.2 management, feedlot water quality projects.

Appropriation Reduction: The 2011 Legislature in their 1st Special Session reduced this FY 2012-13 biennial appropriation 31.5% from the FY 2010-11 base amount. There was also a legislative reduction during the FY 2010-11 biennium. However, *all* of that reduction was taken in FY'2011 because the FY 2010 grants had already gone out.

Since the current biennial reduction will be applied in both years of this biennium, SWCDs will actually receive an increase in their grants compared to FY 2011.

The purpose of this program is to provide grants to SWCDs so they can help local landowners or land occupiers offset the costs of installing conservation practices that protect and improve water quality by controlling soil erosion and reducing sedimentation. As in the previous biennium, accompanying legislation,

21.27 Notwithstanding Minnesota Statutes, section
 21.28 103C.501, the board may shift cost-share
 21.29 funds in this section and may adjust the

21.30 technical and administrative assistance
21.31 portion of the grant funds to leverage
21.32 federal or other nonstate funds or to address
21.33 high-priority needs identified in local water
21.34 management plans.

also allows SWCDs, to use all or part of their allocation for technical assistance, when the following proposed conditions exist:

1. Federal funds will be leveraged and they couldn't do the project otherwise.
Or,
2. Funds are used on a project(s) that is State Cost Share Program or EQIP eligible and their 2010 Financial Report indicates less than an 18-month fund balance.
And,
3. Board Conservationist approval.

Grant amounts are determined by applying a proportional increase to FY '11 allocations, and are listed on the attachment *PROPOSED FY '12 SWCD GRANTS*.

Recommendation

The Grants Program & Policy Committee requests the Board to approve these FY '12 allocations for the:

Conservation Delivery Grants,
Easement Delivery Grants,
Non-Point Engineering Assistance Grants,
State Cost Share Grants,

and adopt the attached resolution FISCAL YEAR '12 SOIL AND WATER CONSERVATION DISTRICT GRANT ALLOCATIONS.

PROPOSED FY '12 SWCD GRANTS

SWCD	PROPOSED FY '12		
	\$1.765 M	\$.291 M	\$1.56 M
	CONSERVATION DELIVERY	EASEMENT DELIVERY	COST SHARE
AITKIN	\$20,212	\$55	\$5,384
ANOKA	\$20,765	\$0	\$14,439
BECKER	\$19,026	\$657	\$33,857
BELTRAMI	\$26,376	\$383	\$13,158
BENTON	\$19,224	\$1,259	\$14,520
BIG STONE	\$18,037	\$1,862	\$8,516
BLUE EARTH	\$18,868	\$11,717	\$22,501
BROWN	\$18,947	\$8,979	\$19,185
CARLTON	\$18,670	\$0	\$10,401
CARVER	\$19,698	\$2,628	\$21,675
CASS	\$18,275	\$55	\$10,852
CHIPPEWA	\$18,947	\$9,034	\$14,577
CHISAGO	\$19,737	\$383	\$11,497
CLAY	\$19,263	\$3,833	\$21,409
CLEARWATER	\$18,750	\$164	\$9,758
COOK	\$18,196	\$0	\$13,184
COTTONWOOD	\$18,947	\$10,184	\$18,318
CROW WING	\$18,354	\$0	\$12,489
DAKOTA	\$21,240	\$274	\$28,671
DODGE *	\$18,376	\$712	\$12,881
DOUGLAS	\$20,172	\$5,530	\$21,333
FARIBAULT	\$19,343	\$10,019	\$16,446
FILLMORE	\$20,133	\$2,135	\$31,576
FREEBORN	\$19,145	\$5,366	\$21,427
GOODHUE	\$20,054	\$3,668	\$33,612
GRANT	\$19,026	\$1,533	\$14,732
HENNEPIN	\$25,930	\$1,424	\$17,409
HUBBARD	\$18,157	\$55	\$10,089
ISANTI	\$20,172	\$329	\$7,864
ITASCA	\$18,828	\$0	\$9,010
JACKSON	\$18,314	\$5,913	\$15,300
KANABEC	\$18,710	\$383	\$12,489
KANDIYOHI	\$19,501	\$7,775	\$18,583
KITTSOON	\$19,184	\$383	\$12,489
KOOCHICHING	\$18,472	\$0	\$13,184
LAC QUI PARLE	\$18,750	\$9,581	\$26,677
LAKE	\$18,314	\$0	\$13,184
LAKE OF THE WOODS	\$18,037	\$0	\$13,184
LE SUEUR	\$19,619	\$4,873	\$25,323
LINCOLN	\$19,896	\$5,585	\$20,186
LYON	\$19,224	\$7,884	\$18,383
MAHNOMEN	\$18,117	\$219	\$14,039
MARSHALL	\$29,596	\$1,040	\$12,338
MARTIN	\$18,908	\$11,060	\$23,328
MC LEOD	\$18,789	\$3,668	\$14,284
MEEKER	\$18,552	\$3,942	\$19,470
MILLE LACS	\$18,868	\$657	\$9,027
MORRISON	\$20,252	\$1,588	\$29,650
MOWER	\$20,805	\$4,490	\$14,064
MURRAY	\$18,235	\$6,351	\$14,149
NICOLLET *	\$19,224	\$3,997	\$0
NOBLES	\$18,512	\$1,369	\$22,598

PROPOSED FY '12 SWCD GRANTS

SWCD	PROPOSED FY '12		
	\$1.765 M	\$.291 M	\$1.56 M
	CONSERVATION DELIVERY	EASEMENT DELIVERY	COST SHARE
NORMAN	\$18,986	\$2,519	\$12,487
OLMSTED	\$21,754	\$1,095	\$39,835
OTTER TAIL EAST	\$18,986	\$602	\$20,740
OTTER TAIL WEST	\$18,986	\$2,902	\$27,211
PENNINGTON	\$18,710	\$219	\$14,350
PINE	\$18,986	\$55	\$16,959
PIPESTONE	\$18,670	\$1,259	\$20,635
POLK EAST	\$18,828	\$164	\$13,381
POLK WEST	\$18,828	\$274	\$17,438
POPE	\$18,592	\$9,527	\$25,905
RAMSEY	\$19,343	\$0	\$13,212
RED LAKE	\$18,077	\$219	\$7,321
REDWOOD	\$19,343	\$20,805	\$17,649
RENVILLE	\$19,501	\$22,174	\$13,598
RICE	\$22,940	\$3,285	\$19,358
ROCK	\$19,343	\$1,205	\$20,700
ROOT RIVER	\$22,505	\$3,395	\$27,172
ROSEAU	\$18,750	\$55	\$13,682
SCOTT	\$19,935	\$2,902	\$23,876
SHERBURNE	\$21,635	\$0	\$9,741
SIBLEY	\$18,868	\$5,201	\$11,706
ST. LOUIS NORTH	\$18,789	\$0	\$11,115
ST. LOUIS SOUTH	\$18,789	\$0	\$9,255
STEARNS	\$22,030	\$931	\$47,858
STEELE	\$20,014	\$2,628	\$13,792
STEVENS	\$19,184	\$4,216	\$19,901
SWIFT	\$18,592	\$9,198	\$13,072
TODD	\$20,054	\$219	\$21,573
TRAVERSE	\$19,145	\$1,369	\$6,988
WABASHA	\$19,619	\$1,424	\$20,021
WADENA	\$18,710	\$110	\$13,184
WASECA	\$18,986	\$5,858	\$13,717
WASHINGTON	\$20,568	\$110	\$15,256
WATONWAN	\$18,394	\$5,530	\$12,603
WILKIN	\$19,263	\$2,519	\$17,455
WINONA	\$20,963	\$4,052	\$15,118
WRIGHT	\$21,358	\$2,245	\$20,536
YELLOW MEDICINE	\$19,263	\$9,746	\$22,178
ALLOCATED TOTALS	\$1,764,033	\$290,996	\$1,543,279

*** FY '12 ADJUSTMENTS:**

NICOLLET COST SHARE IS INCLUDED IN A SEPARATE SPECIAL PROJECT GRANT FROM MN DOT.
 DODGE CONSERVATION DELIVERY GRANT REDUCED 5% FOR LATE FINANCIAL REPORT.

Board Resolution # _____

**FISCAL YEAR '12 SOIL AND WATER CONSERVATION
DISTRICT
GRANT ALLOCATIONS**

WHEREAS, Fiscal Year '12 Soil and Water Conservation District (SWCD) grants, administered by the Board of Water and Soil Resources (BWSR), provide cost share and conservation delivery grants allocations to SWCDs through its State Cost Share Grants, Conservation Delivery Grants, Easement Delivery Grants, and Non Point Engineering Assistance Grant Programs, and;

WHEREAS, Laws of Minnesota 2011, 1st Special Session, Chapter 2, Article 1, Section 5, appropriate cost share and conservation delivery grant funds to BWSR, and;

WHEREAS, as required by the appropriation, all SWCDs that have BWSR approved plans and reports are eligible to receive these grants, and;

WHEREAS, the Grants Program & Policy Committee reviewed the proposed SWCD grant allocations on August 3, 2011.

NOW THEREFORE BE IT RESOLVED, the Board authorizes:

1. Staff to allocate grant funds to individual SWCDs up to the amounts listed below and as provided on the attached allocation spreadsheet, *FY 2012 Soil and Water Conservation District Grant Allocations*:

State Cost Share Grants	\$1,543,279
Conservation Delivery Grants	\$1,764,033
Easement Delivery Grants	\$290,996

2. Allocate the Non Point Engineering Assistance Grants to joint powers boards up to the \$1,060,000, as listed below:

NPEA Area	Base Grant	Host/Fiscal Agent SWCD	Equipment	Total Grant
1	\$120,000	\$10,000	\$20,000	\$150,000
2	\$120,000	\$5,000	\$0	\$125,000
3	\$120,000	\$10,000	\$0	\$130,000
4	\$120,000	\$5,000	\$0	\$125,000
5	\$120,000	\$10,000	\$0	\$130,000
6	\$120,000	\$5,000	\$20,000	\$145,000
7	\$120,000	\$10,000	\$0	\$130,000
8	\$120,000	\$5,000	\$0	\$125,000

3. Authorize SWCDs, to use all or part of their allocation for technical assistance, when the following conditions exist:

- i. Federal funds will be leveraged and they couldn't do the project otherwise;
Or,
- ii. Funds are used on a project(s) that is State Cost Share Program or EQIP eligible and their 2010 Financial Report indicates less than an 18-month fund balance; and
- iii. Board Conservationist approval.

Brian Napstad, Chair
Board of Water and Soil Resources

Date: _____

Attachments: *FY 2012 Soil and Water Conservation District Grant Allocations*

H:12SWCDBR



BOARD MEETING AGENDA ITEM

AGENDA ITEM TITLE:

Cooperative Weed Management Area
Competitive Grants

Meeting Date: August 25, 2011
Agenda Category: Committee Recommendation New Business Old Business
Item Type: Decision Discussion Information
Section/Region:
Contact: Dan Shaw
Prepared by: Dan Shaw
Reviewed by: Grants Program and Policy Committee Committee(s)
Presented by: Dan Shaw

Audio/Visual Equipment Needed for Agenda Item Presentation

Attachments: Resolution Order Map Other Supporting Information

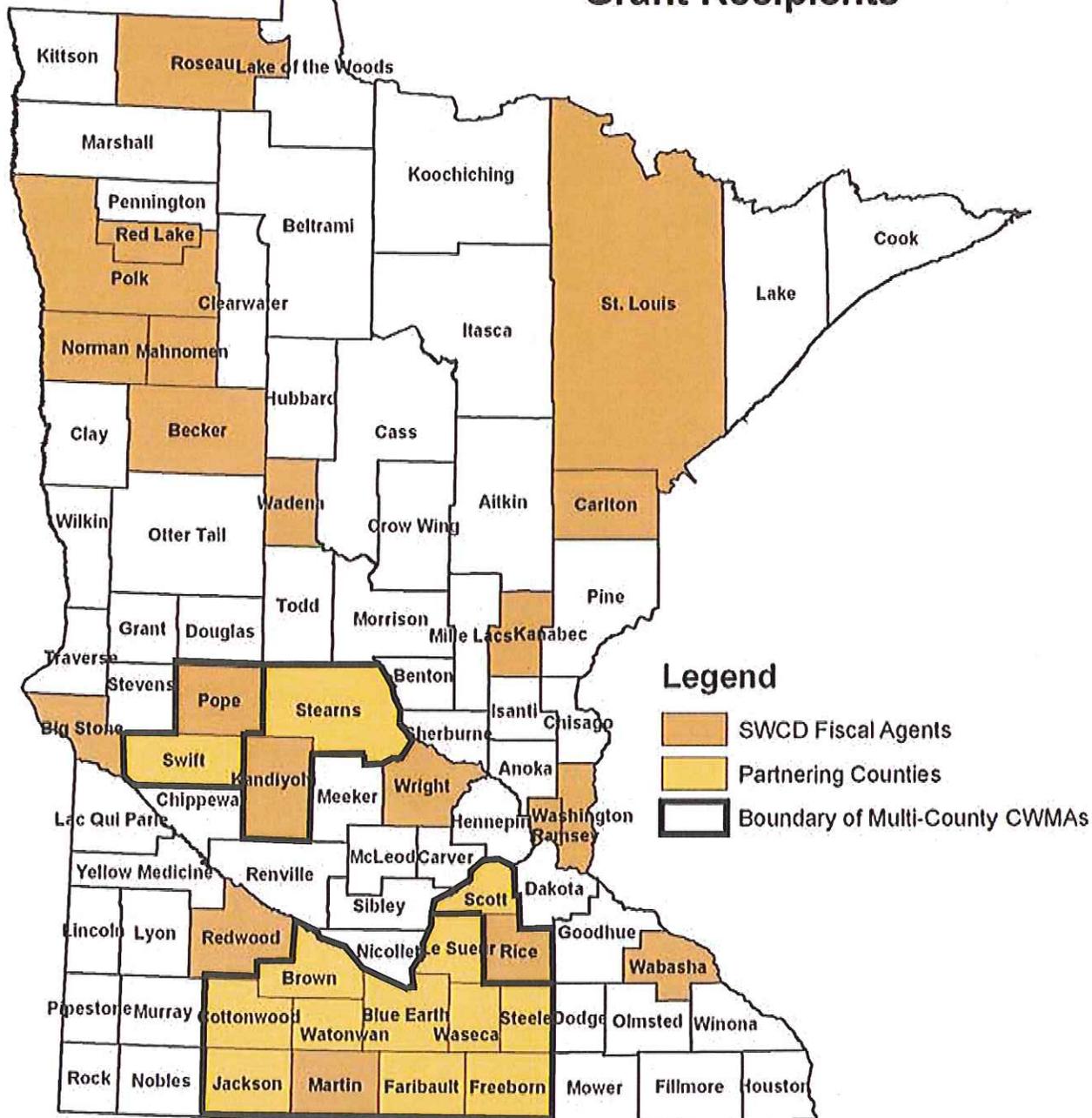
Fiscal/Policy Impact

- None
- Amended Policy Requested
- New Policy Requested
- General Fund Budget
- Capital Budget
- Outdoor Heritage Fund Budget
- Clean Water Fund Budget
- Other: _____

ACTION REQUESTED

SUMMARY (Consider: history, reason for consideration now, alternatives evaluated, basis for recommendation)
Approval of the 2012 Cooperative Weed Management Area (CWMA) Competitive Grant Program is being requested. \$300,000 of cost-share roll-over funds will be made available to SWCDs that have previously received BWSR CWMA funding to continue their efforts. The Grants Program & Policy Committee recommends approval.

BWSR Cooperative Weed Management Area Grant Recipients



Grant Recipients from 2008 and 2010 Allocations

CWMAs are groups that develop formal partnerships to manage invasive species across geographic boundaries, and prevent the spread of newly emerging weed threats.



FY 2012 Cooperative Weed Management Area Program Request for Proposal (RFP)

The Cooperative Weed Management Area (CWMA) Program was developed in 2008 to promote the cooperative control of invasive species across geographic boundaries to manage and protect natural areas and conservation lands. \$300,000 is available for FY2012 for existing Minnesota CWMA's through this request for proposal.

TABLE OF CONTENTS

<u>RFP GENERAL INFORMATION</u>	<u>2</u>
CWMA PROGRAM GOALS.....	2
WHAT'S NEW FOR 2012 BWSR GRANTS	2
BWSR ASSISTANCE	2
APPLICANT ELIGIBILITY	2
PROJECT PERIOD	2
PAYMENT SCHEDULE.....	3
NATIVE VEGETATION	3
APPLICANT DEADLINE AND TIMELINE FOR FY2012 CWMA FUNDING.....	3
INCOMPLETE APPLICATIONS:.....	3
CWF PROJECT REPORTING REQUIREMENTS	4
GRANTS AND PUBLIC INFORMATION	4
PREVAILING WAGE	4
CONFLICT OF INTEREST	4
MINIMUM SOFTWARE REQUIREMENTS	5
QUESTIONS	5
<u>APPLICATION GUIDELINES</u>	<u>5</u>

RFP General Information

CWMA Program Goals

1. Develop and sustain strong partnerships between landowners, government units and other interested partners to manage invasive species across geographic boundaries.
2. Control emerging weed threats and manage invasive species that threaten natural areas and conservation lands.
3. Facilitate the removal of invasive plant species through an integrated pest management approach, and the restoration/reconstruction of native plant communities through an ecosystem approach.

What's New for 2012 BWSR Grants

1. Applicants, who have previously received a grant from BWSR, must be in compliance with BWSR requirements for grantee website and eLINK reporting before grant execution and payment.
2. The payment schedule has changed. Funds will be paid in three installments, with 50% of the funds paid upon execution of the grant agreement.
3. Match may be provided from any non-state source.
4. The grant period has been extended until December 31, 2014.
5. Minimum software requirements are established.
6. Documentation of Conflict of Interest procedures is required for awardees.

BWSR Assistance

BWSR Board Conservationists are available to help applicants with grant application development and questions. A map showing the Board Conservationist work areas is available at: http://www.bwsr.state.mn.us/contact/BC_areas.pdf. Questions can also be directed to Dan Shaw, Program Manager, at dan.shaw@state.mn.us, 651-296-0644.

Applicant Eligibility

- CWMAAs that were previously established in whole or in part with BWSR funding are eligible applicants for this RFP.
- As the CWMA program is a State Cost-share Program SWCDs are the only eligible applicants. Other organizations may consider applying in partnership with SWCDs to help develop and run the Cooperative Weed Management Area project.

Project Period

The project period starts when the grant agreement is "executed," meaning all required signatures have been obtained. Work that occurs before this date is not eligible for reimbursement with grant funds, and cannot be used as match. All grants must be completed by December 31, 2014.

Payment Schedule

Grant payments will be distributed in three installments to the grantee. The first payment of 50% of the grant amount will be paid after execution of the grant agreement. However, initial grant payments will be retained until applicants are in compliance with all BWSR website and eLINK reporting requirements for previously awarded BWSR grants. The grantee will provide notification to BWSR when a minimum of 50% of the awarded grant funds have been expended. The second payment of 40% of the grant amount will be paid once the grantee has expended the first 50% of the grant and has provided BWSR with reconciliation of these expenditures. The last 10% will be paid after all final reporting requirements are met by the established reporting timelines and grantee has provided BWSR with reconciliation of these expenditures.

Native Vegetation

To the extent possible, applicable projects must have vegetation planted or seed sown only of ecotypes native to Minnesota, and preferably of the local ecotype, using a high diversity of species originating from as close to the project site as possible, and protect existing native prairies from genetic contamination. See guidance at:

http://www.bwsr.state.mn.us/native_vegetation/seeding_guidelines.pdf .

Application Deadline and Timeline for FY2012 CWMA Funding

No late submissions or incomplete applications will be considered for funding.

- September 22, 2011 Application period begins
- **October 14, 2011** **Application deadline at 11:59 PM***
- December 14, 2011 BWSR Board authorizes grant awards (proposed)
- December 15, 2011 Award notices sent out to applicants (proposed)
- January-February 2012 BWSR grant agreements sent out to recipients
- March 30, 2012 Work plan approval deadline
- April 30, 2012 Grant execution deadline

*The application must be received by BWSR by 11:59 PM. Applications submitted by the applicant electronically before 11:59 PM and not electronically received by BWSR until after the deadline will not be considered.

Incomplete Applications:

Applications that do not comply with all application requirements will not be considered for funding, as provided below.

- Components of the application are incomplete, missing, or exceeds narrative page length requirements;
- Any required documentation is missing; and
- The match amount does not meet grant requirements.

CWMA Program Reporting Requirements

- All grant recipients are required to report on the outcomes, activities, and accomplishments of CWMA grants. The grant funds may be used for local grant management and reporting that are directly related to and necessary for implementing the activity.
- BWSR CWMA Funds will be administered via a standard grant agreement. BWSR will use grant agreements as contracts for assurance of deliverables and compliance with appropriate statutes, rules and established policies. Willful or negligent disregard of relevant statutes, rules and policies may lead to imposition of financial penalties on the grant recipient.
- All BWSR funded projects will be required to develop a work plan including detail relating to the outcome(s) of the proposed project. All activities will be reported via the eLINK reporting system. For more information on eLINK go to: <http://www.bwsr.state.mn.us/outreach/eLINK/index.html>.
- Grant recipients must display on their website the previous calendar year's detailed information on the expenditure of grant funds and measurable outcomes as a result of the expenditure of funds according to the format specified by the BWSR, by March 15th of each year.

Grants and Public Information

Under Minnesota Statute 13.599, responses to an RFP are nonpublic until the application deadline is reached. At that time, the name and address of the grantee, and the amount requested becomes public. All other data is nonpublic until the negotiation of the grant agreement with the selected grantee is completed. After the application evaluation process is completed, all data (except trade secret data) becomes public. Data created during the evaluation process is nonpublic until the negotiation of the grant agreement with the selected grantee(s) is completed.

Prevailing Wage

It is the responsibility of the grant recipient or contractor to pay prevailing wages on construction projects to which state prevailing wage laws apply (Minn. Stat. 177.42 – 177.44). All laborers and mechanics employed by grant recipients and subcontractors funded in whole or in part with state funds included in this RFP shall be paid wages at rates not less than those prevailing on projects of a character similar in the locality. Additional information on prevailing wage requirements is available on the Department of Labor and Industry (DOLI) website: <http://www.dli.mn.gov/LS/PrevWage.asp>. Questions about the application of prevailing wage rates should be directed to DOLI at 651-284-5091. The Grant recipient is solely responsible for payment of all required prevailing wage rates.

Conflict of Interest

State Grant Policy 08-01, (see http://www.admin.state.mn.us/ogm_policies_and_statute.html) Conflict of Interest for State Grant-Making, also applies to BWSR grantees. Grantees' conflicts of interest are generally considered organizational conflicts of interest. Organizational conflicts of interest occur when:

- 1) A grantee is unable or potentially unable to render impartial assistance or advice due to competing duties or loyalties,
- 2) A grantee's objectivity in carrying out the grant is or might be otherwise impaired due to competing duties or loyalties, or
- 3) A grantee or potential grantee has an unfair competitive advantage through being furnished unauthorized proprietary information or source selection information that is not available to all competitors.

Minimum Software Requirements

The applicant must use Microsoft (MS) Office 2007 or newer software in order to utilize the applications MS Excel and MS Word documents.

Questions

This RFP (<http://www.bwsr.state.mn.us/grants/index.html>) provides the framework for funding and administration of the 2012 CWMA Program. Questions regarding grant applications should be directed to your area Board Conservationist or Clean Water Specialist (<http://www.bwsr.state.mn.us/contact/index.html>) or the Program Manager, Dan Shaw.

Application Guidelines

- Proposals should demonstrate significant, measureable project outputs and outcomes¹. As appropriate, outputs should include scientifically credible estimates of both short-term and long term benefits as well as other measures such as: acres of invasive species treated, increases in diversity levels, etc.
- Proposals must have plans for long-term maintenance and inspection monitoring for the duration of the project's effective life.
- Proposals should demonstrate that, when appropriate, a sufficient partnership exists to implement the project.
- \$300,000 is available for the program for FY2012. Up to \$15,000 can be requested by CWMA's that have previously received BWSR CWMA funding. Up to \$20,000 can be requested by CWMA's that currently involve two or more counties, or CWMA's that plan to expand by adding one or more additional counties (not currently involved in a CWMA). Up to \$25,000 can be requested by two existing CWMA's that plan to merge (or merge and add one or more additional counties). Applicants may receive partial funding.
- The CWMA program requires a minimum match of 25% (non-state) or in-kind cash value that can be directly attributed to project accomplishments. As this is a State Cost-share Program a maximum of 20% T/A can be used for the program.

¹ The term "outcome" means the result, effect or consequence that will occur from carrying out the environmental program or activity associated with the application. Outcomes may be environmental, behavioral, health related or programmatic in nature but must be quantitative. They may not necessarily be achievable within the grant agreement timeline. The term "output" or "intermediate outcome" means an environmental activity, effort and/or associated work product related to an environmental goal and objective that will be produced or provided over a period of time or by a specified date. Outputs may be quantitative or qualitative but must be measurable during the grant agreement timeline.

Table 1: Cooperative Weed Management Area Program Ranking Criteria	
Ranking Criteria	Maximum Points Possible
<u>Project Description:</u> The proposed project demonstrates a high potential of long-term success based on project organization and management structure, partner support and community involvement within the project area. Projects that include merging with another CWMA and/or expand the geographic area managed by the CWMA will receive priority consideration.	30
<u>Anticipated Outcomes:</u> The outcomes expected upon completion of the project initiatives are identified, including a description of the resulting primary and secondary public benefits such as managed future costs, human health, pollution reduction, ecosystem health etc.	30
<u>Relationship to CWMA and Conservation Plans:</u> The proposal and species of focus are based on priority actions listed in or derived from CWMA plans, and other local, state and federal conservation and invasive species plans.	20
<u>Species Focus and Management Approach:</u> An approach is defined to manage invasive species using integrated pest management and ecosystem restoration.	20
Total Points Available	100

DRAFT

FY2012 COOPERATIVE WEED MANAGEMENT AREA REQUEST FOR PROPOSALS

WHEREAS, the purpose of the Cooperative Weed Management Area Program is to promote the cooperative control of invasive species across geographic boundaries to manage and protect natural areas and conservation lands; and

WHEREAS, Laws of Minnesota 2007, Chapter 57, Article 1, Section 5 appropriated \$600,000 in State General Funds to the Board of Water and Soil Resources to begin county cooperative weed programs; and

WHEREAS, 18 grants were made to finance start-up and operational expenses of local cooperative weed management area programs using funds appropriated in 2007; and

WHEREAS, Laws of Minnesota 2009, Chapter 37, Article 1, Section 5 appropriated \$200,000 in State General Funds for county cooperative weed management programs; and

WHEREAS, 13 grants were made to finance start-up and operational expenses of local cooperative weed management area programs using funds appropriated in 2009; and

WHEREAS, no funds were appropriated during the 2011 Regular or Special Legislative Sessions to continue support for the Cooperative Weed Management Area Program; and

WHEREAS, staff are proposing to allocate up to \$300,000 of Cost Share Roll-Over funds to provide grants to existing Cooperative Weed Management Areas (CWMA) through a competitive grant process; and

WHEREAS, applications submitted by existing CWMA's will be evaluated based on the following criteria:

Cooperative Weed Management Area Program Ranking Criteria	
Ranking Criteria	Maximum Points Possible
<u>Project Description:</u> The proposed project demonstrates a high potential of long-term success based on project organization and management structure, partner support and community involvement within the project area. Projects that include merging with another CWMA and/or expand the geographic area managed by the CWMA will receive priority consideration.	30
<u>Anticipated Outcomes:</u> The outcomes expected upon completion of the project initiatives are identified, including a description of the resulting primary and secondary public benefits such as managed future costs, human health, pollution reduction, ecosystem health etc.	30

<u>Relationship to CWMA and Conservation Plans:</u> The proposal and species of focus are based on priority actions listed in or derived from CWMA plans, and other local, state and federal conservation and invasive species plans.	20
<u>Species Focus and Management Approach:</u> An approach is defined to manage invasive species using integrated pest management and ecosystem restoration.	20
Total Points Available	100

WHEREAS, the Grants program and Policy Committee reviewed the staff proposal on August 3, 2011 and are recommending the Board authorize the FY2012 Cooperative Weed Management Area Competitive Grant Program request for proposal.

NOW THEREFORE BE IT RESOLVED, the Board hereby authorizes:

1. Up to \$300,000 of Cost Share Roll-Over Funds to be made available through this grant program; and
2. Staff to finalize, distribute and promote a request for proposals for the FY2012 Cooperative Weed Management Area Competitive Grants Program as recommended by the Grants Program and Policy Committee.

 Brian Napstad, Chair
 Board of Water and Soil Resources

 Date

NEW BUSINESS

1. Morrison SWCD Report – Helen McLennan, Morrison SWCD Manager –
INFORMATION ITEM



BOARD MEETING AGENDA ITEM

AGENDA ITEM TITLE: Morrison SWCD Report

Meeting Date: August 25, 2011

Agenda Category: [] Committee Recommendation [X] New Business [] Old Business

Item Type: [] Decision [] Discussion [] Information

Section/Region: North

Contact: Ron Shelito

Prepared by: Ron Shelito

Reviewed by: _____ Committee(s)

Presented by: Helen McLennan, Morrison SWCD

[] Audio/Visual Equipment Needed for Agenda Item Presentation

Attachments: [] Resolution [] Order [] Map [] Other Supporting Information

Fiscal/Policy Impact

- [X] None [] General Fund Budget
[] Amended Policy Requested [] Capital Budget
[] New Policy Requested [] Outdoor Heritage Fund Budget
[] Clean Water Fund Budget
[] Other: _____

ACTION REQUESTED

No action requested, this is an information item.

SUMMARY (Consider: history, reason for consideration now, alternatives evaluated, basis for recommendation)
Helen McLennan, Morrison SWCD Manager, will present information related to the Morrison County Water Plan. The SWCD now administers the water plan on behalf of the county and Helen will describe how the SWCD uses the water plan to meet the goals of the SWCD. She will also discuss the effective partnership between the SWCD and the County.