



Minnesota Public Drainage Manual Update Project Project Advisory Committee (PAC)/Chapter Subcommittees

Overview and Meetings

Purposes and Outcomes:

- Provide stakeholder input about user recommendations to assist in scoping and prioritizing updates to the MPDM, in addition to focus group meeting input.
- Review chapter outlines prior to substantial drafting of chapter updates. (Note: The new Chapter 5 Drainage System BMPs has involved stakeholder input prior to development of the chapter outline.)
- Serve as reviewers of preliminary draft and final draft of chapter outlines, chapters and the whole document.
- Serve as beta users to test the online document.
- The *MPDM* Update Project is expected to be completed in late winter 2016.

Structure and Process:

- The full committee will include subcommittees by chapter and associated expertise.
- The size of the advisory committee and subcommittees will be a limiting factor. It will be necessary for stakeholder organizations to coordinate input through identified representative(s) on the advisory committee and subcommittees.
- It is anticipated that the full project advisory committee will meet regarding the entire document, and that subcommittees will break out regarding separate chapters at the advisory committee meetings.
- Review of preliminary and final draft chapters is anticipated to be assisted via email. Committee and subcommittee members must be able to commit to participate timely by email.
- Observers can input through a PAC member consistent with the *Overview of Stakeholder Input Opportunities*, 10-8-14 and the *Addendum to Overview of Stakeholder Input Opportunities*, 10-23-14 (previously emailed and posted on the BWSR website) and the Meeting Guidelines provided below.
- Four advisory committee meetings are anticipated between winter 2015 and winter 2016.
- **Note: The MPDM update must reflect current M.S. Chapter 103E drainage law; it cannot change or supersede drainage law.**

Meeting Guidelines

- Observers can attend the PAC and Subcommittee meetings.
- Only listed PAC members will be called on or recognized during the meetings.
- If you are not a PAC member, you will need to interact with PAC members outside of the meeting to allow the meetings to be appropriately facilitated.
- It is expected that all conversations between observers will be done outside of the meeting rooms.
- Due to the requirements of workflow and overall project management, members of the Project Team may participate on multiple Chapter Subcommittees.
- Thanks in advance for your cooperation.